



# Henfield Parish Council

Meeting of the Children and Young People Committee held on  
Monday 11<sup>th</sup> May 2026 at 7.30pm in the Henfield Hall.

**Present:** Cllrs S Leader (Chairman), D Jemmett, G Perry, A Willard, M Andrews E Goodyear

**In attendance:** Mrs H Boosey (Parish Administrator – PA)

## 1 Election of Chairman for the forthcoming year

It was **PROPOSED** by Cllr Perry **SECONDED** by Cllr Andrews and **VOTED ALL IN FAVOUR** to elect Cllr Leader as **Chairman for the forthcoming year**.

Cllr Leader began by paying tribute to Cllr Simmonds who passed away in April. He was a founder member of this committee and a passionate champion of young people. All those present acknowledged that his dedication and many contributions to this committee and the council will be sorely missed.

## 2 Declaration of Members' Interests

There were none

## 3 Apologies

Received from Cllr F Ayres

## 4 Approval of minutes of meeting 9<sup>th</sup> March 2026

Approved. Signed and dated by the Chairman.

## 5 Election of Vice Chair for the forthcoming year

It was **PROPOSED** by Cllr Leader **SECONDED** by Cllr Perry and **VOTED ALL IN FAVOUR** to elect Cllr Willard as **Vice-Chairman for the forthcoming year**.

## 6 Matters Outstanding

To receive the report circulated before the meeting - PA updated the committee regarding the new labels for the Training Rig apparatus which are to be collected from the factory by FreshAir Fitness this week, and we hope to have the incorrect labels replaced shortly.

There were no other questions about the report.

*The Chairman adjourned the meeting.*

## OPEN FORUM

There were no members of the public present.

*The Chairman reconvened the meeting.*

## 7 Chairman's Announcements

**Meeting with St Peter's School:** Cllr Leader updated the committee about her meeting with Denise Maurice, Headteacher at St Peter's School on 26 March 2026. The school are currently undersubscribed and will have to combine a class in the next academic year. The school are also looking for funding as their funding is affected by the number of children attending the school. Mrs Maurice also agreed to make introductions to the Headteacher at Steyning Grammar School (SGS) with regard to the Youth Engagement meetings.

**Action:** PA to contact Mrs Maurice regarding introduction to the Headteacher at SGS.

## 8 Youth Engagement

1. Update from the Youth Engagement meeting held on Mon 16 March 2026

Cllr Leader updated the committee on the Youth Engagement Meeting and said that it was a very positive first step towards forming a Working Group. The notes of the meeting had previously been circulated to the committee members.

2. Review the Map for display on the CYP Noticeboard

Following the feedback from the Youth Engagement meeting the PA created and circulated a map of Henfield outlining the Clubs, Groups, Facilities and Activities available to the young people in Henfield. There followed a discussion about whether commercial organisations should be included

on the map and how frequently the map should be updated.

It was agreed that further work is required before the map is circulated at the next Youth Engagement meeting.

**Action:** PA to update map with feedback from this evening's meeting.

## 9 Skate Park

1. Update from the Working Group.

PA has been trying to contact SkateFarm to arrange another meeting but has received no reply.

2. To agree a way forward regarding the Skate Park Extension.

The working Group will meet before the next Committee Meeting in order to make recommendations to the Committee.

**Action:** PA to arrange a working group meeting before the next committee meeting.

3. To consider the quotations for the repair of the Skate Park Wall.

Following a discussion regarding the three options available to replace the Street Art Wall at the Skate Park, the committee agreed that the existing shuttering ply should be replaced with marine ply which is more durable. There was some discussion about the suitability of varnishes.

It was **PROPOSED** by Cllr Goodyear **SECONDED** by Cllr Andrews and **VOTED ALL IN FAVOUR** to replace the existing Street Art Wall Shuttering Ply with Marine Ply subject to confirmation that a suitable varnish/sealant is used.

**Action:** PA to determine which varnish/sealant is most appropriate to protect the plywood but also to allow the application of spray paint.

PA informed the committee that over weekend of 9-10 May street art was applied to the surface of the Skate Park. There followed a discussion about the safety of the surface with the application of the street art and actions to be taken if it is deemed unsafe. There is a Football Tournament on the weekend of 16-17 May which includes use of the Skate Park.

**Action:** PA to investigate whether the street art on the surface of the Skate Park is likely to present a safety hazard as a matter of urgency.

## 10 Future Projects 26/27

1. Chessbrook Green refurbishment

PA informed the committee that she had received one quote, was waiting for a second, and had contacted three other suppliers.

There followed a discussion about additional equipment for the Chessbrook Green Play Area. It was noted that HPC do not own the land but do maintain the play area.

**Action:** PA to investigate whether the land is owned by Horsham District Council or Saxon Weald.

**Action:** PA to arrange a date for the committee to view the Chessbrook Green Play Area.

**Motion:** To approve quotation for repairs to Accessible Roundabout

The Works Officer has identified two areas close to the edge of the Accessible roundabout that have sunk and therefore present a trip hazard. PA has contacted the contractor (Proludic) regarding repairs. Proludic have supplied a quote for the works as the roundabout is no longer in warranty. There was a lengthy discussion about the subsidence and the warranty of the works.

The committee declined to vote on the motion and asked the PA to check the warranty on the works.

**Action:** PA to double check the warranty of the Roundabout.

## 11 Clerk's Report

1. Financial update

At the end of April 2026, the committee were 8.3% through the financial year and have spent 0% of their budget.

2. Any further updates

None

**12 Any other urgent matters to be raised by councillors**

Cllr Leader and Cllr Andrews requested that the Basketball Court be included on the June Agenda.

**Action:** PA to assist Cllr Andrews continued investigation into improvements to the Basketball Court.

**13 Date and time of next meeting**

8<sup>th</sup> June 2026 at 7.30pm

**Meeting Closed at 8.54pm**