

HENFIELD PARISH COUNCIL

Notice of the **Annual General Meeting** of Henfield Parish Council to be held on **Tuesday 5th May 2026** at **7.00pm** in The Henfield Hall.

AGENDA

1. **ELECTION OF CHAIRMAN FOR FORTHCOMING YEAR**
2. **DECLARATION OF MEMBERS' INTERESTS**
3. **APOLOGIES**
4. **ELECTION OF VICE-CHAIRMAN FOR FORTHCOMING YEAR**
5. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10th MARCH 2026**
6. **REVIEW OF COUNCIL COMMITTEES**
7. **REVIEW OF REPRESENTATIVES TO OUTSIDE BODIES**
8. **MATTERS ARISING**
9. **CHAIRMAN'S ANNOUNCEMENTS**
 - a) Community Governance Review.
10. **OPEN FORUM**
11. **WEST SUSSEX COUNTY COUNCIL REPORT**
12. **HORSHAM DISTRICT COUNCIL REPORT**
13. **MOTION: TO APPROVE THE APPOINTMENT OF THE INTERNAL AUDITOR**
14. **MOTION: TO APPROVE THE INTERNAL AUDITOR'S REPORT FOR 2025/26**
15. **MOTION: TO APPROVE THE YEAR-END ACCOUNTS FOR THE FINANCIAL YEAR 2025/26**
16. **MOTION: TO APPROVE THE ANNUAL GOVERNANCE STATEMENT FOR 2025/26**
17. **MOTION: TO APPROVE THE ACCOUNTING STATEMENTS FOR 2025/26**
18. **MOTION: APPROVE THE STANDING ORDERS**
19. **MOTION: APPROVE THE FINANCIAL REGULATIONS**
20. **MOTION: APPROVE THE CODE OF CONDUCT**
21. **MOTION: APPROVE THE PARISH COUNCIL BIODIVERSITY POLICY**
22. **MOTION: TO CONSIDER APPROVING A GRANT OF £25,000 TOWARDS REPAIRS TO THE LEISURE CENTRE ROOF**

23.

COMMITTEE REPORTS

(A) Finance, Risk & Change Governance

Cllr Jones to report.

- (a) Summary of £45,262.68 Expenditure from 1st March – 31st March 2026 and £30,103.07 from 1st April – 30th April 2026.

To be Noted by Council.

- (b) Select Expenditure as the Monthly Random Audit Checks – March & April.

(B) Plans Advisory

Cllr Shaw to report.

(C) Amenities & Open Spaces

Cllr Morgan to report.

(D) Children & Young People

Cllr Leader to report.

(E) Museum

Cllr Potts to report.

(F) Joint Commons

Cllr Perry to report.

24.

REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES

25.

PCSO & POLICE ACTIVITIES

26.

ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

27.

DATE OF NEXT MEETING

Tuesday 2nd June 2026.

Published Tuesday 28th April 2026.