



HENFIELD PARISH COUNCIL
LOCAL GOVERNMENT REORGANISATION
COMMITTEE

**Meeting of the Local Government Reorganisation
Committee on 22nd April 2026 at 10am in the Henfield Hall.**

Present: Cllrs J Jones (Chairman), E Goodyear, D Grossmith, R Kendall, M Morgan, G Perry and A Willard.

In attendance: Mrs B Samrah (Parish Administrator - PA).

MINUTES

1 **Declaration of Members' Interests**

There were none.

2 **Apologies**

Were received from Cllr R Shaw.

3 **Approval of the Minutes of meeting held on 25th February 2026**

These were approved. They were signed and dated by the Chairman.

4 **Matters arising**

- 1 Terms of Reference and timetable for Governance Review circulated by Cllr Perry – Cllr Perry confirmed that there was still work to be done.

The Chairman adjourned the meeting.

Open Forum

There were no members of the public present at the meeting.

The Chairman reconvened the meeting.

5 **Chairman's Announcements**

There were none.

6 **Report on information received from HDC (assets in Henfield Parish)**

- 1 Full Asset List – Henfield – response from HDC – The Chairman referred to correspondence with HDC about S106 funding for the maintenance of open spaces at Deer Park. It appeared that the original commuted sum was being used for maintaining both Phase 1 and Phase 2. Cllr Morgan said that he thought that approximately £20,000 remained.
Cllr Perry said that if areas within this development were taken on by HPC the costs of looking after them may have to be borne by residents once the money allocated had been used.
Cllr Goodyear said that the only areas that HDC had committed to allowing to be transferred were the Bus Shelter and Public Conveniences in the High Street.
Cllr Perry said that she believed that the Guides were intending to approach HDC about transfer of the Guide Hut directly to the Guides. She said that she would follow this up directly.

ACTION POINT: Cllr Perry would consult with the Guides and offer Parish support if it was considered helpful.

Cllr Goodyear said that she was surprised that HDC had not responded to HPC's expression of interest in assets such as the verges. She said that it would be helpful if before the next meeting the assets could be divided into categories taking account of the relative costs or risks of maintaining.

Cllr Perry said that she would try to establish a timescale from HDC.

It was agreed that the PA would recirculate Cllr Morgan's schedule of assets and Cllr Goodyear agreed to resend the schedule of Expressions of Interest in the assets.

Cllr Perry said that HDC Parks and Countryside team were trying to get all areas in good order for a possible transfer.

- 2 Email from Clerk in relation to this – This was noted.

7 **News from wider area**

- 1 SLCC - Local Government Reorganisation: Implementation Guidance – This was noted.
- 2 WSCC - Government makes announcement on future of local government in West Sussex – This was noted.
- 3 HDC - Local Government Reorganisation – This was noted.
- 4 HDC - West Sussex Councils issue update on reorganisation decision – This was noted.

8 **Request for volunteer for Year of Village Centre Working Group**

Cllr Goodyear agreed to join the Working Group.

9 **Correspondence**

- 1 Upper Beeding Parish Council – email about LGR and Governance – This was noted.
- 2 HDC – details of population – This was noted.
- 3 HDC - Community Governance Review - initial consultation timescale – Cllr Perry said that many councils are considering their boundaries.
It was agreed that it would be helpful to have a meeting with Upper Beeding Parish Council to discuss the parish boundary. It was confirmed that parish boundaries and district boundaries do not always match exactly.
After the meeting, the Clerk confirmed that the two Henfield Parish Councillors that represent Small Dole are Cllr Grossmith and Cllr Potts.
Cllr Perry said that HDC are keen to get responses from councils and that the consultation period is 9th May to 22nd June.

ACTION POINT: PA would liaise with Upper Beeding Council about a meeting between the two councils. PA also agreed to circulate map to include the boundaries of Small Dole in relation to Henfield and Upper Beeding.

There was some discussion on Wards, Parish Councillor numbers within a parish and whether these might change with other changes under Local Government Reorganisation.

10 **Any other urgent matters to be raised by Councillors**

There were none.

11 **Date of next meeting**

Wednesday 27th May 2026.

The meeting closed at 10.48am.