



# Henfield Parish Council

Meeting of Children and Young People Committee held on  
Monday 9<sup>th</sup> March 2026 at 7.30pm in the Henfield Hall.

**Present:** Cllrs S Leader (Chairman), D Jemmett, G Perry, F Ayres, E Goodyear

**In attendance:** Mrs H Boosey (Parish Administrator – PA)

## 1 Declaration of Members' Interests

There were none

## 2 Apologies

Received from Cllrs A Willard, C Simmonds and M Andrews

## 3 Approval of minutes of meeting held 9<sup>th</sup> February 2026

Approved. Signed and dated by Chairman.

## 4 Matters Outstanding

To receive the report circulated before the meeting – there was a brief discussion about the leaning basketball post on the Kings Field. PA informed the meeting that the post was inspected by the Works Officer who determined that it was safe, if not entirely straight.

There were no other questions about the report.

*The Chairman adjourned the meeting.*

## OPEN FORUM

There were no members of the public present.

*The Chairman reconvened the meeting.*

## 5 Chairman's Announcements

**Active Travel:** The Active Travel project for St Peter's C of E School, Henfield has cleared the next stage of the process. Details of what will be possible are not yet clear as designs are yet to be created and will be subject to funding. Active Travel will continue to be monitored by the Amenities and Open Spaces Committee (AOS) and the remaining s106 money is likely to be used during the detailed design stage 2026/27.

**Youth Club:** The Youth Club are now working in partnership with Henfield Computer Club to maintain the Youth Club Computers. They also have three volunteers from the Computer Club to act as Computer mentors and are looking at starting a STEM club. They are also exploring the possibility of starting weekend clubs.

## 6 Youth Engagement

1. To agree an agenda for the first meeting of the Youth Engagement Working Group on Mon 16<sup>th</sup> March

After a short discussion a draft agenda was drawn up to agree the Terms of Reference for the group and to begin an analysis of the current life for youth in Henfield and methods for engaging them in future discussions.

- Introduction to Youth Engagement Forum
- Agree Terms of Reference
- SWOT Analysis of life for young people in Henfield
- Suggestions for ways to engage with young people
- Future objectives
- Agree date of next meeting

**Action:** PA to invite Bump to Baby Group and Friends of St Peter's School (PTA) to Youth Engagement meeting on Mon 16<sup>th</sup> March

## **7 Skate Park**

### **1. Update from Working Group regarding the interim plans received 09/02/26**

Cllr Leader briefed the committee on the working group meeting with the SkateFarm and the skate park architects on 18 Feb 2026 following receipt of the interim plans on 9 Feb 2026. She explained that there is further investigation needed before any final plans are drawn up. Both Cllr Leader and Cllr Goodyear acknowledged that there is no further budget available over and above the agreed £50,000.

**Action:** PA to arrange a working group meeting with the SkateFarm and the structural engineers.

## **8 Future Projects 26/27**

1. To determine future use of the CYP noticeboard at the bus shelter

Following a discussion it was determined that the noticeboard should be used to advertise the location of youth organisations and amenities in the village and any free local youth activities during the school holidays. It was also agreed that a virtual suggestion box should be explored.

**Action:** PA to contact Horsham District Council Parks & Countryside Department to determine future free youth activities in the local area

**Action:** PA to create virtual youth engagement suggestion box accessible via QR code for the noticeboard.

**Action:** CYP minutes to be posted on the noticeboard.

## **9 Clerk's Report**

1. Financial update

As of the end of February 2026, the committee are 92% through the year and have spent 55% of their budget. This does not include the money set aside for the Skate Park design.

2. Any further updates

None

## **10 Any other urgent matters to be raised by councillors**

Cllr Perry informed the meeting that the Scouts and Guides have expressed interest in planting more bulbs in the crocus ribbon should more funding for this project be made available.

## **11 Date and time of next meeting**

13<sup>th</sup> April 2026 at 7.30pm

**Meeting Closed at 8.22pm**