

HENFIELD PARISH COUNCIL - MUSEUM COMMITTEE

You are summoned to a meeting of the **Museum Committee** to be held on **Wednesday 26th February 2020** at **7:00 pm** in the Parish Office at the Henfield Hall.

A G E N D A

DECLARATION OF MEMBERS' INTERESTS

2. **APOLOGIES**

3. **APPROVAL OF MINUTES OF MEETING HELD ON 13th NOVEMBER 2019**

OPEN FORUM

4. **MATTERS ARISING**

- a) Museum Signage in the Village Centre
- b) Henfield Parish Council Website Update
- c) TV Programme – The Repair Shop – Update
- d) Access Database and scanner
- e) Annual Report
- f) Noticeboard in Bus Shelter

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **MUSEUM TABLE FOR ANNUAL PARISH MEETING**

7. **FUTURE MANAGEMENT OF THE MUSEUM**

To consider agreeing the following. The reports were circulated prior to the meeting.

- a) Vision
- b) Forward Plan
- c) Digitalisation/IT Plan
- d) Situation Review

8. **PLAN FOR 2020**

To agree priorities for 2020 from the Forward Plan and plan resources

9. **CURATOR'S REPORT**

- a) Acquisitions
- b) Disposals
- i) Next Steps on Further Disposals
- c) Review of Policies

10. **FRIENDS OF HENFIELD MUSEUM – REPORT FROM ROB GORDON**

11. **FINANCIAL REPORT – REPORT FROM THE CLERK**

- a) Progress Report – 2019/20
- b) Overview of the Museum Finances (HPC and FoHM) – Chair to Report

12. **ANY OTHER BUSINESS**

13. **DATE OF NEXT MEETINGS**

Wednesday 27th May 2020
Wednesday 26th August 2020
Wednesday 25th November 2020



(signed)

Clerk to Henfield Parish Council

