



HENFIELD PARISH COUNCIL PLANS ADVISORY COMMITTEE

Meeting of the Plans Advisory Committee held on Thursday 2nd October 2025 at 7:00pm in the Henfield Hall.

Present: Cllrs R Shaw (Chairman), D Grossmith, M Andrews, F Ayres, M Chandler, E Goodyear and J Jones.

In Attendance: Mrs B Samrah (Parish Administrator – PA).

MINUTES

1. DECLARATION OF MEMBERS' INTERESTS

Cllr Grossmith declared an interest in Planning Application DC/25/1437 as he is a neighbour.

2. APOLOGIES

There were none.

3. APPROVAL OF MINUTES OF MEETING HELD 4TH SEPTEMBER 2025

These were approved. They were signed and dated by the Chairman.

4. MATTERS ARISING

There were none.

The Chairman adjourned the meeting.

OPEN FORUM

There were no members of the public present.

The Chairman reconvened the meeting.

5. CHAIRMAN'S ANNOUNCEMENTS

There were none.

6. CONSULTATION ON PLANNING APPLICATIONS

DC/25/1307

Burchett and Hards Ltd Station Road Henfield West Sussex BN5 9UP

demolition of existing building and associated outbuildings, including hardstanding. Erection of 4No. new dwellings with private rear gardens and off-street parking to the front of each house.

Moseley

Objection – all agreed. This committee is sympathetic to development of this site and appreciates the street scene created by the design. However, but there is an element of over massing, leading to a shortage in supply of parking spaces for the number of homes being proposed.

DC/25/1349

Owl Cottage Blackgate Lane Henfield West Sussex BN5 9HA

Erection of a single storey rear and side extension with front porch enlargement, hip to gable roof extension with rear dormers.

Ms Claire Davidge

No Objection – all agreed.

DC/25/1437

Whitchurch Shoreham Road Small Dole West Sussex BN5 9SD

Conversion and extension to form a Chalet Bungalow.

Mr Jimmy Wallis

No Objection – 6 agreed and 1 abstention.

DC/25/1453

Truleighs 5 Henfield Common North Henfield West Sussex BN5 9RL

Demolition and replacement of rear extension.

Mr Philip Robertson

No Objection – all agreed.

CA/25/0110

Shrubs Surrounding The Pond To The South of Tanyard Barn Tanyard Field Cagefoot Lane Henfield West Sussex
Fell x 7 cherry laurels. Surgery to 1 x hazel and surgery to hazel stools (Works to Trees in a Conservation Area)
Neal Matheson

No Objection – all agreed.

7. APPEALS

There were none.

8. NEIGHBOURHOOD PLAN

The Chairman confirmed that he would be happy to attend the first of each of the sub-group meetings to review the Neighbourhood Plan(NHP). It was anticipated that any new developments (Dark Skies, Water Neutrality etc) within planning could be considered alongside the NHP as well as ensuring that the NHP was current and appropriate. Cllr Goodyear confirmed that all documents for the NHP were on the website.

The Chairman hoped that each subgroup would review and if necessary, come up with a first draft by the end of this year with a view to finalising early next year. He said that at that stage assistance from outside organisations may be sought. It was agreed that looking at the NHP of villages and parishes in a similar position to Henfield would be helpful. It was agreed that the NHP Officer from HDC could then be contacted.

9. CORRESPONDENCE

- 1 HDC - Compliance Complaints Received 8 – 14 September 2025 – This was noted.
- 2 Correspondence between Cllr Shaw and HDC in relation to DC/25/1039 – This was noted
- 3 HDC – EN/25/0345 Correspondence - This was noted.
- 4 HDC - Applications Determined 12 – 18 September 2025 – This was noted.
- 5 HDC - Compliance Complaints received 22 – 28 September – This was noted.
- 6 Email from the Chairman in relation to NHP – This was covered under Neighbourhood Plan.
- 7 Planning Application Consultation - CA/25/0110 – report from Tree Warden – This was considered with the planning application.
- 8 HDC - Planning IT work - Sunday 5th October – This was noted.

10. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

Cllr Goodyear said that she had an online meeting with the Clerk, Operations Manager and Cllr Leader with Welbeck in relation to the suggested Pump Track on the Parsonage Farm Development. She said that Welbeck were looking to appoint a developer by the end of the year. She said that it was hoped that building would start in 2027 and probably take three years. She said that the land for the pump track would be transferred to Henfield Parish Council. She added that the next stage would be an application for reserved matters and at that stage what happens to the Green Spaces would also be decided. She said that the Community Infrastructure Levy (CIL) was likely to be as much as £600,000 and likely to be paid in stages.

The Chairman said that he had seen people surveying the land behind Wantley Hill and along to the Croudace estate, also that he had noticed that there were a number of blue pipes sticking out the ground.

11. DATE OF NEXT MEETING

Thursday 23rd October 2025.

The Meeting Closed at 7.44pm.