



HENFIELD PARISH COUNCIL

Notice of a meeting of Henfield Parish Council to be held on Tuesday 7th October 2025 at 7.00pm in The Henfield Hall.

AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2nd SEPTEMBER 2025**
4. **MATTERS ARISING**
5. **CHAIRMAN'S ANNOUNCEMENTS**
 - a) The Summer Fair.
 - b) Budgets for 2026/27.
- OPEN FORUM**
6. **PRESENTATION FROM TARA DAWSON REGARDING THE ADUR ADAPTATION PROJECT**
7. **ANNUAL REPORT FROM THE CHAIR OF THE HENFIELD COMMUNITY PARTNERSHIP**
8. **WEST SUSSEX COUNTY COUNCIL REPORT**
9. **HORSHAM DISTRICT COUNCIL REPORT**
10. **DISCUSS THE NEW PARSONAGE FARM DEVELOPMENT AND THE POTENTIAL ADOPTION OF OPEN SPACES AND PLAYGROUNDS BY HENFIELD PARISH COUNCIL**
11. **MOTION: TO AGREE IN PRINCIPLE TO THE DRAFT TEXT FOR A S106 AGREEMENT RELATING TO A BIKE PARK IN THE PARSONAGE FARM DEVELOPMENT, SUBJECT TO FURTHER SCRUTINY FROM THE FINANCE, RISK & CHANGE GOVERNANCE COMMITTEE**
12. **COMMITTEE REPORTS**
 - (A) **Finance, Risk & Change Governance**
Cllr Jones to report.
 - (a) Summary of £42,511.52 Expenditure from 1st September – 30th September 2025.
To be Noted by Council.
 - (b) Select Expenditure as the Monthly Random Audit Check – September.
 - (B) **Plans Advisory**
Cllr Shaw to report.
 - a) Neighbourhood Plan Update

- (C) **Amenities & Open Spaces**
Cllr Morgan to report.
- (D) **Children & Young People**
Cllr Leader to report.
- (E) **Museum**
Cllr Potts to report.
- (F) **Joint Commons**
Cllr Perry to report.
- (G) **Local Government Reorganisation**
Cllr Jones to report.

13. **MOTION: TO PROVISIONALLY APPROVE THE TRANSFER OF HORSHAM DISTRICT COUNCIL LAND WITHIN THE PARISH TO HENFIELD PARISH COUNCIL**

14. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

15. **PCSO & POLICE ACTIVITIES**

a) Zig Zag Lines

16. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

17. **DATE OF NEXT MEETING**

Tuesday 4th November 2025.

Published Thursday 2nd October 2025.



Clerk to Henfield Parish Council