



HENFIELD PARISH COUNCIL

Notice of a **meeting** of **Henfield Parish Council** to be held on **Tuesday 2nd September 2025** at **7.00pm** in The Henfield Hall.

AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1st JULY 2025**
4. **MATTERS ARISING**
5. **CHAIRMAN'S ANNOUNCEMENTS**
 - a) Local Government Reorganisation
- OPEN FORUM**
6. **PRESENTATION FROM TARA DAWSON REGARDING THE ADUR ADAPTATION PROJECT**
7. **WEST SUSSEX COUNTY COUNCIL REPORT**
8. **HORSHAM DISTRICT COUNCIL REPORT**
9. **MOTION: TO APPROVE THE NOTICE OF CONCLUSION OF ANNUAL AUDIT 2024/25**
10. **MOTION: TO APPROVE THE EXTERNAL AUDITOR REPORT & CERTIFICATE 2024/25**
11. **MOTION: TO APPROVE COUNCILLORS CHRIS SIMMONDS AND MARK ANDREWS AS MEMBERS OF THE JOINT COMMONS COMMITTEE**
12. **MOTION: TO REVIEW AND APPROVE THE DRAFT INFRASTRUCTURE DELIVERY PLAN**
13. **MOTION: TO CREATE A LOCAL GOVERNMENT REORGANISATION STANDING COMMITTEE IN PLACE OF THE CURRENT WORKING GROUP**
14. **DISCUSS THE NEW PARSONAGE FARM DEVELOPMENT AND THE POTENTIAL ADOPTION OF OPEN SPACES AND PLAYGROUNDS BY HENFIELD PARISH COUNCIL**
15. **COMMITTEE REPORTS**
 - (A) **Finance, Risk & Change Governance**

Cllr Jones to report.

 - (a) Summary of £36,730.14 Expenditure from 1st July – 31st July 2025 and Summary of £33,153.99 Expenditure from 1st August to 31st August 2025.

To be Noted by Council.

 - (b) Select Expenditure as the Monthly Random Audit Check – July & August.

- (B) **Plans Advisory**
Cllr Shaw to report.
- (C) **Amenities & Open Spaces**
Cllr Morgan to report.
- (D) **Children & Young People**
Cllr Leader to report.
- (E) **Museum**
Cllr Potts to report.
- (F) **Joint Commons**
Cllr Perry to report.

16. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

17. **PCSO & POLICE ACTIVITIES**

18. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

To resolve, under the Public Bodies (Admission to Meetings) Act 1960, in accordance with Standing Orders s.3 (d) to exclude the press and public on the grounds that the confidential matters to be discussed under items 19 & 20 below would be prejudicial in the public interest.

19. **NEIGHBOURHOOD PLAN UPDATE**

20. **HENFIELD PARISH COUNCIL STAFFING**

21. **DATE OF NEXT MEETING**

Tuesday 7th October 2025.

Published Thursday 28th August 2025.



Clerk to Henfield Parish Council