



## **HENFIELD PARISH COUNCIL PLANS ADVISORY COMMITTEE**

**Meeting of the Plans Advisory Committee held on  
Thursday 7th August 2025 at 7:00pm in the Henfield Hall.**

**Present:** Cllrs R Shaw (Chairman), D Grossmith, E Goodyear and J Jones.

**In Attendance:** Two members of the public and Mrs B Samrah (Parish Administrator – PA).

### **MINUTES**

**1. DECLARATION OF MEMBERS' INTERESTS**

There were none.

**2. APOLOGIES**

Were received from Cllr M Andrews, F Ayres and M Chandler.

**3. APPROVAL OF MINUTES OF MEETING HELD 17<sup>TH</sup> JULY 2025**

These were approved, they were signed and dated by the Chairman.

**4. MATTERS ARISING**

There were none.

*The Chairman adjourned the meeting.*

### **OPEN FORUM**

The Chairman welcomed both members of the public representing the Campaign for the Protection of Rural Henfield (CPRH) to the meeting, he thanked them for a comprehensive email they had already sent and confirmed it had been circulated to the committee.

One of the CPRH representatives said that he was concerned that the Neighbourhood Plan (NHP) would be weakened after next year and that following HDC's problems with the Local Plan he was worried about speculative developers. He said that he wondered if it might be an opportunity to refresh Henfield's NHP and hopefully go through to 2031.

The Chairman confirmed that members of PAC had had a meeting with a senior NHP Officer from HDC and it was understood that anything apart from rewording and the correction of errors may require submission to an examiner.

The member of the public said that he felt that there were many areas covered in Henfield's NHP in relation to Heritage and Henfield's Heritage Trails and Biodiversity and that present thinking had moved on from those in 2018/2019 when the NHP was being developed.

Cllr Grossmith stated that although the NHP runs to next year, it still carries weight until 2031.

After much further discussion it was agreed that the Chairman would draft a short paper to go before the Full Council at the September meeting with more detail about how the NHP might be refreshed. He would circulate to this Committee beforehand. He said that he felt the time was right to prepare a Progress Report about what has happened with regards Planning Applications for developments as well as industrial sites.

**ACTION POINT: The Chairman would prepare a document for circulation to this Committee before presentation at September Full Council Meeting.**

The Chairman added that once agreed, then this committee would have to see how to progress matters, where expertise might be sought and how it might be funded.

Both members of the public said that they would be willing to help and that they were sure that there would be willing volunteers on specific areas who could be called upon for input.

*The Chairman reconvened the meeting.*

*The two members of public left the meeting at 7.40pm.*

## **5. CHAIRMAN'S ANNOUNCEMENTS**

Report on attendance at HDC Planning Meeting held 22.7.25 about DC/21/2013 – The Chairman said that he was disappointed in the decision but that it was not unexpected. He added that HDC had said they would refer back to WSCC about access to the development. He hoped that more information might be available from Community Speedwatch and asked that PA request assistance

**ACTION POINT: The PA would liaise with Community Speedwatch again and see if their records might have more information than could be provided by WSCC.**

The Chairman said that the location of the taller houses would be dealt with under associated matters but that it would be helpful to have a meeting with Welbeck.

**ACTION POINT: The PA would liaise with Welbeck to arrange a meeting.**

## **6. CONSULTATION ON PLANNING APPLICATIONS**

DC/25/0907

Downsview New Hall Lane Small Dole West Sussex BN5 9YJ

Removal of existing conservatory and erection of a single storey side infill extension.

Mr Dan Barrett

**No Objection – all agreed.**

DC/25/1053

84 Wantley Hill Estate Henfield West Sussex BN5 9JU

Erection of a single storey rear and side extension.

Mr and Mrs Slaughter

**No Objection – all agreed.**

DC/25/1106

1 Downs View Terrace Staples Barn Lane Henfield West Sussex BN5 9QD

Variation of condition 1 of previously approved application reference DC/23/1937 (Demolition of garage and outbuildings and construction of a one bedroom single storey dwellinghouse) to amend the approved plans to move parking space.

Mr Mark White

**No Objection – all agreed.**

## **7. APPEALS**

There were none.

## **8. NEIGHBOURHOOD PLAN**

1 Report on meeting with HDC Neighbourhood Planning Officer - this was discussed under Open Forum.

## **9. CORRESPONDENCE**

1 Compliance Complaints Received 14-20.7.25 – this was noted.

2 Appeals Dismissed: Great Betley Farm, Stonepit Lane, Henfield, West Sussex, BN5 9QT – this was noted.

3 CPRH - Updating the Henfield Neighbourhood Plan 2017-31 – this was discussed in Open Forum.

## **10. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

There were none.

## **11. DATE OF NEXT MEETING**

Thursday 21<sup>st</sup> August 2025.

The Meeting closed at 8.00pm.