



## HENFIELD PARISH COUNCIL

**Notice of a Meeting of Open Spaces Committee  
to be held on  
Tuesday 8 October 2019 at 1:00 pm  
In the Parish Council Office at The Henfield Hall.**

- 1. DECLARATION OF MEMBERS INTERESTS**
- 2. APOLOGIES**
- 3. APPROVAL OF MINUTES OF THE MEETING HELD ON 10 SEPTEMBER 2019**
- 4. THE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
- 5. OPEN FORUM**

An opportunity for members of the public to request information or question the Council and its members on any matter in respect of the Parish.
- 6. KINGS FIELD SEWAGE ISSUES**

To agree costs involved for the emptying of the pit, CCTV survey costs and other work that may be required.
- 7. PULBOROUGH FOOTPATH CHARTER**

To consider whether to adopt a footpath charter for the Henfield Parish and to nominate member/s of the committee to draft.
- 8. TRAILS**

To receive Cllr. Eastwood's Report and to consider approval to spend £4,400 of the approved £5,000 budget to develop the online version of two trails and other materials for the project.
- 9. PLAYING FIELDS**

To receive the reports on the following:

  1. Consider and appoint a representative for the Playing Fields Committee
  2. Memorial Field
  3. Rothery Field
  4. Kings Field
  5. Cricket Ground – To consider request to rope off part of the field.
- 10. WORKS OFFICERS**

To consider the reports for potential future equipment.
- 11. YEAR OF GREEN ACTION**
  1. Borrer Bank – To consider a budget for planting and other work.
  2. Youth Club Garden – To consider request from the Youth Club
  3. Sandpit Field  
To consider the historic management of the site and if the site would be viable for some actions in support of YoGA and the Henfield Parish Council Climate and Environment Emergency Declaration.
  4. Litter Pick Areas – To consider areas that would benefit from litter picking or other volunteer actions.

**12. COMMITTEE GOVERNANCE STRUCTURE**

To consider

**13. CLERK'S REPORT**

1. Financial update.
2. Any further updates

**14. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

1. This Committee:
2. Full Council:
3. Other Committee:

**15. DATE OF NEXT MEETING**

Tuesday 12 November 2019 in the Parish Council Office

Clerk to Henfield Parish Council