



## **HENFIELD PARISH COUNCIL PLANS ADVISORY COMMITTEE**

**Meeting of the Plans Advisory Committee held on  
Thursday 5th June 2025 at 7:00pm in the Henfield Hall.**

**Present:** Cllrs R Shaw (Chairman), M Andrews, F Ayres, E Goodyear and D Grossmith.

**In Attendance:** Mrs B Samrah (Parish Administrator – PA).

### **MINUTES**

**1. DECLARATION OF MEMBERS' INTERESTS**

There were none.

**2. APOLOGIES**

Were received from Cllr J Jones.

**3. APPROVAL OF MINUTES OF MEETING HELD ON 1<sup>st</sup> May 2025**

These were approved. They were signed and dated by the Chairman.

**4. MATTERS ARISING**

There were none.

*The Chairman adjourned the meeting.*

**OPEN FORUM**

There were no members of the public present.

*The Chairman reconvened the meeting.*

**5. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman said that he, Cllr Perry and Cllr Potts had met with members of Campaign to Protect Rural Henfield (CPRH) in relation to Henfield's Neighbourhood Plan (NHP) and HDC's Local Plan. After some discussion it was agreed that the Chairman would contact HDC's Neighbourhood Planning Officer with the aim of setting up a call (ideally to include the Clerk and Cllr Grossmith).

**ACTION POINT: The Chairman to speak with NHP Officer at HDC before the end of June.**

**6. CONSULTATION ON PLANNING APPLICATIONS**

DC/25/0416

16 Gresham Place Henfield West Sussex BN5 9QJ

Demolition of existing garage and outbuildings. Erection of a two storey side extension and single storey rear lean to extension and associated alterations to create an attached annexe

Mr Adam Parsons

**No Objection – All Agreed. It was noted that this has already been approved by HDC.**

DC/25/0583 (attached are extracts from previous PAC Meeting Minutes)

Land Parcel at 520128 116244 Stonepit Lane Henfield West Sussex

Variation of Condition 2 of previously approved application DC/24/0367 (Use of land for the stationing of 3 static caravans for residential purposes along with utility buildings, the formation of hardstanding and associated landscaping) to amend site layout, including the siting of day rooms and static caravans.

Mr C Doe

**Objection – All agreed. Cllr Goodyear agreed to write the response for PA to send to HDC.**

DC/25/0601

Nightingale Hall Barn Shoreham Road Henfield West Sussex BN5 9SF

Conversion of existing outbuilding into a holiday let with parking and associated works.

Mr David Lee

**Objection – all agreed. This Committee notes the objections given by Public Rights of Way Officer (PROW) at WSCC and is concerned about the opening onto the main road. There have been accidents resulting in two fatalities on this road in the past ten years.**

**This committee also expressed a wish that if HDC were minded to grant permission for this application that it should remain ancillary to the main dwelling.**

DC/25/0846

Greensleeves Lower Station Road Henfield West Sussex BN5 9UR

Demolition of existing conservatory and erection of a single storey rear extension.

Mr Andrew Prior

**No Objection – all agreed.**

## **7. APPEALS**

There were none.

## **8. HORSHAM DISTRICT COUNCIL – LOCAL PLAN**

There was nothing to report.

## **9. DARK SKIES**

Cllr Grossmith said that there was nothing to report.

## **10. CORRESPONDENCE**

- 1 HDC List of planning compliance cases 28th April- 4th May 2025 - This was noted.
- 2 HDC Planning Compliance Team statistics for April 2025 - This was noted.
- 3 DC/24/1932- Land off Charlwood Drive Henfield – letter from a resident - This was noted.
- 4 SDNPA – Consultation - East Dean & Friston Neighbourhood Plan - This was noted.
- 5 HDC - Neighbourhood Plan Workshop 19 June 2.30pm to 5pm – It was confirmed that Cllr Jones was attending.
- 6 HDC - Website updates - This was noted.
- 7 HDC - Weekly List of Decisions - This was noted.
- 8 Southern Water publishes Final Draft WRMP24 - This was noted.
- 9 HDC - Monthly Planning Compliance Team statistics for May 2025 - This was noted.
- 10 Agreed Dropped Kerbs in Furners Mead - linked to new development & Access Henfield Dropped Kerb Report – Cllr Perry - This was noted.
- 11 Mid Sussex seeks judicial review in dispute over finding of planning inspector on duty to cooperate - This was noted.
- 12 Henfield Resident's letter sent to Cllr Shaw. The Chairman agreed to draft a response.

**ACTION POINT: The Chairman to prepare a response to be sent from the Office.**

## **11. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

There were none.

## **12. DATE OF NEXT MEETING**

Thursday 19<sup>th</sup> June 2025.

The Meeting Closed at 8pm.