



## HENFIELD PARISH COUNCIL

**Notice of a Meeting of Open Spaces Committee  
to be held on  
Tuesday 12 November 2019 at 1:30 pm  
In the Parish Council Office at The Henfield Hall.**

### **Agenda**

- 1. DECLARATION OF MEMBERS INTERESTS**
- 2. APOLOGIES**
- 3. APPROVAL OF MINUTES OF THE MEETING HELD ON 8 OCTOBER 2019**
- 4. THE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
- 5. OPEN FORUM**  
An opportunity for members of the public to request information or question the Council and its members on any matter in respect of the Parish.
- 6. BISHOP PARK ALLOTMENTS**  
To receive an update
- 7. KINGS FIELD SEWAGE ISSUES**  
To receive an update
- 8. TRAILS**
  - 1. Footpath 2389**
    1. To consider the report and the request to allocate the remaining trails budget of £600.00 for the improvement work to footpath 2389.
    2. To consider the support of the allocation of £400.00 from the Henfield Trails Reserve that requires endorsement by the Finance Risk and Change Committee.
  - 2. Any other matters**
- 9. PLAYING FIELDS**  
To consider and receive the reports on the following:
  - 1. Memorial Field**  
To consider the quotation for a box cut at a cost of £210.00 and due to wet conditions, to consider the quotation for Verti Draining the two pitches at a cost of £600.00
  - 2. Rothery Field**
  - 3. Kings Field**  
To consider the request and quotation for an additional grass cut at a cost of £66.31.
- 10. BUDGET**  
To consider budget requirements for the next financial year 2020/2021
- 11. YEAR OF GREEN ACTION**
  - 1. Borrer Bank**  
To receive an update

**2. Work Officers Report**

To consider the Work Officer's report and make recommendation/decision to the suggestions made.

**3. Sandpit Field**

To receive member's suggestions of potential plans for the Sandpit Field.

**4. Litter Pick Areas**

To receive member's suggestions of footpaths and open spaces area that would benefit from litter picking or other volunteer actions.

**12. CLERK'S REPORT**

1. Financial update.
2. Any further updates

**13. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

1. This Committee:
2. Full Council:
3. Other Committee:

**14. DATE OF NEXT MEETING**

Tuesday 10 December 2019 in the Parish Council Office

Clerk to Henfield Parish Council