



HENFIELD PARISH COUNCIL

**Meeting of the Children and Young People Committee held on Monday
12th May 2025 at 6.30 pm in the Henfield Hall**

MINUTES

Present: Cllrs S Leader (Chairman), A Willard (Vice-Chairman), C Simmonds, F Ayres, D Jemmett.

In attendance: Ms G Campsey (Youth Coordinator-YC), 1 member of public.

1. **ELECTION OF CHAIRMAN FOR FORTHCOMING YEAR**
PROPOSED by Cllr Simmonds, **SECONDED** by Cllr Ayres and **VOTED ALL IN FAVOUR** for Cllr Leader to be Chairman.
 2. **DECLARATION OF MEMBERS INTERESTS**
Cllr D Jemmett declared member of Henfield Youth Club board.
 3. **APOLOGIES**
Cllrs M Andrews and G Perry.
 4. **ELECTION OF VICE-CHAIRMAN FOR FORTHCOMING YEAR**
PROPOSED by Cllr Leader, **SECONDED** by Cllr Simmonds, **ALL IN FAVOUR** for Cllr A Willard to be Vice-Chairman).
 5. **APPROVAL OF MINUTES OF MEETING 14th APRIL 2025**
Approved, signed and dated by Chairman.
 6. **MATTERS OUTSTANDING**
 1. DBS checks. YC updated Cllr Andrews application was now complete. Cllr Jemmett to submit application. **ACTION POINT: YC to email link to Cllr Jemmett.**
- OPEN FORUM**
- Member of public spoke about his visit to the Care & Wellbeing event at Red Oaks on the 10th May 2025 and praised its organisation and content. He raised the subject of PAPAYA, the campaign for age restrictions on smart phones and had discussed this topic at the event with representatives of this. He suggested having copies of the 2 books he was introduced to, at the event, be available at the local library. He had visited the library to talk about this and the library were open to stocking the titles but can only order books that are published. He then suggested the committee fund these books as they would be a great source of knowledge for parents and carers of children. Members agreed this was a good idea and discussed engaging with other village groups, such as computer club, ladybirds, history group etc as grandparents may be another possible audience for the smart phone discussion. YC agreed to research this further.
ACTION POINT: YC to contact library and organise potential stocking of the books.
7. **CHAIRMAN'S ANNOUNCEMENTS**
Cllr Leader spoke briefly of her monthly visit to St Peter's School but agreed to full update further down the agenda. Cllr Leader spoke of her meeting with a volunteer youth worker from Steyning Parish Council and how she hoped there would be an opportunity to learn from how their youth service works and the possibility of joint working. YC updated she has been unsuccessful in her attempts to speak with the Senior youth worker at Steyning
 8. **PROJECTS**
 1. Improvements to skate park. Update on preplanning advice. Cllr Leader addressed the progression of the Skate Park renovations and advised that

the pre-planning application was back and there would be no need to apply for planning going forward with the project. The committee agreed to move onto the quotation phase and approaches to relevant companies be completed by way of letter. Cllr Leader suggested a deadline of a month for responses. Cllr Leader also suggested a public meeting, in order to keep the public updated with the plans.

ACTION POINT: YC to send quote letters to relevant companies' week beginning 19th May 2025.

2. Improvements to play areas. Update on progress of The Rothery Field. Discuss quotes. YC circulated spreadsheet containing details of the 3 quotations received, noting pros and cons to each one. Committee discussed in depth the quotations, including positives, negatives, designs and costs. They concluded they would require a more equal equipment comparison to decide on which installation would be best suited. **ACTION POINT: YC to contact the companies to request further quotations to reflect an equal comparison. Cllr Simmonds to study quotes in more detail.**

9. **SKATE PARK AND PLAY AREAS.**

1. Anti-social behaviour, litter and graffiti updates. YC updated Horsham District Council is due to remove graffiti on Tuesday 13th May 2025. Also reported damage has been caused to some of the street art boards.
2. Replacement of street art boards. Consider cost. YC gave the choice of 2 types of board, Marine Ply and Shuttering Ply, as quoted by the works team. It was suggested shuttering ply could be used and coated with sealant. **PROPOSED** by Cllr Jemmett, **SECONDED** by Cllr Ayres, **ALL IN FAVOUR** For the purchase of 2 Shuttering ply boards at a cost of £26.40 per sheet. **ACTION POINT: YC to complete order.**

10. **EVENTS FOR 2025**

1. Consider events for 2025.
 - a) Year of Care & Wellbeing. Workshops update. YC spoke about her meeting with Henfield Youth Club and that they agreed to work with the committee to host workshops from ID.YOU around online safety. There are further discussions to be had with them around dates and what shape the workshops will take. Suggestions discussed around other potential hosts. **ACTION POINT: YC to follow up with Youth club and ID.YOU.**
 - b) Bikeability. Update on research so far. YC updated there has been no progression on this. This is to be removed from the agenda to be revisited at a later date.

YOUTH CLUB CELEBRATION EVENT

11.
 1. Consider funding contribution. Cllr Leader explained Henfield Youth Club was Asking for a donation of funds towards their Celebration event in July. **PROPOSED** by Cllr Simmonds, **SECONDED** by Cllr Willard, **ALL VOTED IN FAVOUR** to donate £200 to Henfield Youth Club.
 2. Consider committee participation. Cllr Leader mentioned volunteering at the the event was down to personal choice.

Cllr Willard left the meeting at 07.42pm.

COMMUNITY TRANSPORT

12.
 1. Draft Policy. Consider updated draft. Discussion was had around the funding Of the community transport and around what would be the fairest way to Continue assisting the local groups. YC has updated the draft to include the whole of the parish council. Cllr Leader suggested Cllr Jemmett investigate this further and speak with the Parish Clerk for clarification. To be raised again on next agenda.

Cllr Simmonds left the meeting at 07.49pm.

ST PETERS SCHOOL/ACTIVE TRAVEL

- 13.
1. Traffic monitoring. Updates. Cllr Leader informed there was to be a meeting Monday 19th May 2025 with Active travel, St Peters School and other parish Parish councillors to discuss this further.
 2. Alternative pathway. Update on cost. YC updated a rough idea of price had been sought, which came in as £42,000. This was not an official quote and will not be submitted at this time. Also discussed was the objection received from the estate where the proposed path would be and this will be raised in the active travel meeting.

YOUTH FORUM

- 14.
1. Agree time frame. Cllr Leader suggested a meeting with all local clubs and groups, to discuss the youth forum and to have their input in how they could be involved and to find a solution to recruiting suitable candidates to join the future forum. YC also mentioned including Horsham youth team to assist in the setting up. **ACTION POINT: YC to schedule meeting date and send invites to relevant clubs/groups.**
 2. Discuss expectations of the running of the forum. Cllr Leader suggested this be deferred to a later agenda.

CLERK'S REPORT

- 15.
1. Financial update. YC updated 0.03% spend in this financial year.
 2. Any further updates. Nothing to update.

ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

- 16.
- Cllr Ayres suggested we should, as a committee, be looking at promoting as many events as we can that are running through the summer holidays. She mentioned that there are families, potentially from low-income homes, that would welcome Ideas for free events throughout the holidays and suggested maybe producing leaflets advertising such events. A brief discussion agreed event advertising would be a good idea but further investigation should be had into this as there are already some advertising avenues in place.
- Day and time of committee meeting was briefly discussed and will be added to next agenda, to give all committee members a say.

DATE AND TIME OF NEXT MEETING

Monday 9th June 2025 at 6.30pm.

Meeting closed at 08.10pm.