



HENFIELD PARISH COUNCIL

**Notice of a Meeting of Open Spaces Committee
to be held on
Tuesday 14 January 2020 at 1:30 pm
In the Parish Council Office at The Henfield Hall.**

Agenda

- 1. DECLARATION OF MEMBERS INTERESTS**
- 2. APOLOGIES**
- 3. APPROVAL OF MINUTES OF THE MEETING HELD ON 10 DECEMBER 2019**
- 4. THE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
- 5. OPEN FORUM**

An opportunity for members of the public to request information or question the Council and its members on any matter in respect of the Parish.
- 6. TRAILS**

To receive a progress report and consider the Henfield Trails Branding.
- 7. GROUND MAINTENANCE CONTRACT**
 1. To consider the quotation of £6,065.00 received from contractors to continue with ground maintenance for Leisure Centre, Kings Field, Rothery Field, Memorial Field, Play Areas, Pinchnose Green, Wantley Field, Cemetery Extension for 2020/2021.
 2. To consider the contractor's offer of fixing the contract for 2 years at the above cost for years 2020/2021 and 2021/2022.
 3. To consider approving additional verge cuts at a cost of £719.00 with the approval of the Chairman of the committee when a cut is required.
- 8. PLAYING FIELDS**

To consider the following:

 1. Memorial Field
 2. Rothery Field
 3. Kings Field
- 9. DRAINAGE SWALES**
 1. To consider the correspondence received from a member of public
 2. To consider the quotation of £250.88 for the purchase of materials to fence off the two most northern drainage swales.
 3. To consider caution signage for the drainage swales.
- 10. FUNDING FOR CYCLING EQUIPMENT AND FACILITIES**

To consider potential funding availability through a partnership of British Cycling, Sports England and the Department for Culture Media and Sport (DCMS).
- 11. DOG BINS**
 1. To consider Horsham District Council's offers of potential solutions to regular overflowing dog bin at this location.
 2. Accessibility of the dog bin on the common due to condition of the ground.

12. YEAR OF GREEN ACTION

1. Verge Management
2. Sandpit Field
3. Tree planting
4. Any further updates.

13. CLERK'S REPORT

1. Financial update.
2. Any further updates

14. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1. This Committee:
2. Full Council:
3. Other Committee:

15. DATE OF NEXT MEETING

Tuesday 11 February 2020 in the Parish Council Office

Clerk to Henfield Parish Council