

HENFIELD PARISH COUNCIL

Notice of the **Annual General Meeting** of Henfield Parish Council to be held on **Tuesday 6th May 2025** at **7.00pm** in The Henfield Hall.

AGENDA

1. ELECTION OF CHAIRMAN FOR FORTHCOMING YEAR
2. DECLARATION OF MEMBERS' INTERESTS
3. APOLOGIES
4. ELECTION OF VICE-CHAIRMAN FOR FORTHCOMING YEAR
5. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1st APRIL 2025
6. REVIEW OF COUNCIL COMMITTEES
7. REVIEW OF REPRESENTATIVES TO OUTSIDE BODIES
8. APPOINTMENT OF INTERNAL AUDITOR
9. MATTERS ARISING
10. CHAIRMAN'S ANNOUNCEMENTS
 - a) V E Day
 - b) Inter Parish Meeting
- OPEN FORUM
11. WEST SUSSEX COUNTY COUNCIL REPORT
12. HORSHAM DISTRICT COUNCIL REPORT
13. MOTION: TO APPROVE THE INTERNAL AUDITOR'S REPORT FOR 2024/25
14. MOTION: TO APPROVE THE YEAR-END ACCOUNTS FOR THE FINANCIAL YEAR 2024/25
15. MOTION: TO APPROVE THE ANNUAL GOVERNANCE STATEMENT FOR 2024/25
16. MOTION: TO APPROVE THE ACCOUNTING STATEMENTS FOR 2024/25
17. MOTION: APPROVE THE CURRENT STANDING ORDERS
18. MOTION: APPROVE THE CURRENT FINANCIAL REGULATIONS
19. COUNCILLOR VACANCY
20. COMMITTEE REPORTS
 - (A) Finance, Risk & Change Governance
Cllr Jones to report.

(a) Summary of £27,807.16 Expenditure from 1st April – 30th April 2025.

To be Noted by Council.

(b) Select Expenditure as the Monthly Random Audit Checks – April.

(B) Plans Advisory

Cllr Shaw to report.

a) Local Plan

(C) Recreation & Open Spaces

Cllr Perry to report.

(D) Village Amenities

Cllr Morgan to report.

(E) Children & Young People

Cllr Leader to report.

(F) Museum

Cllr Potts to report.

(G) Joint Commons

Cllr Perry to report.

21. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

22. **PCSO & POLICE ACTIVITIES**

23. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

24. **DATE OF NEXT MEETING**

Tuesday 3rd June 2025.

Published Wednesday 30th April 2025.