



HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 14th April 2025 at 6.30 pm in the Henfield Hall

Present: Cllrs S Leader (Chairman), A Willard (Vice Chairman), F Ayres and E Goodyear.

In attendance: Ms G Campsey (Youth Coordinator-YC)

MINUTES

1. **DECLARATION OF MEMBERS INTERESTS**

None

2. **APOLOGIES**

Cllr Potts. Cllr Andrews and Cllr Simmonds.

3. **APPROVAL OF MINUTES OF MEETING 14th April 2025**

Approved, signed and dated by the Chairman.

4. **MATTERS OUTSTANDING**

1. DBS Checks. Cllr Andrews to complete. **ACTION POINT: YC to contact Cllr Andrews to check on completion.**

The Chairman adjourned the meeting.

OPEN FORUM

There were no members of the public present at the meeting.

The chairman reconvened the meeting.

5. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman spoke about a recent meeting with the head of St Peter's Primary school. The traffic monitoring devices from Active Travel have still not been installed, neither have the London Road ones. The head teacher spoke about potentially doing the monitoring themselves as they are keen to get the process of making the roads around school area safer.

There was a brief discussion around the up-and-coming changes to the various committees and the effect these may have on work already undertaken by the Vice Chairman and Chairman. Cllr Goodyear explained this would not be an issue for them.

Chairman mentioned a recent meet with one of the youth workers from Steyning Parish Council and is looking to have a meeting with her and the YC.

The wellbeing event at the Henfield Youth club on Easter Saturday was raised and discussed briefly.

Chairman spoke of it being the end of year and her suggestion would be to start the new year off with "What are we doing for youth", maybe inviting people in as a working group to focus on what we want to do project wise going forward.

6. **PROJECTS**

1. Improvements to Skate Park. YC updated application is still with preplanning.
2. Improvements to Play Areas. Update on progress of The Rothery Field. YC updated 2 out of the 3 companies invited to quote for the equipment and work have completed their visits. 1 is still outstanding. YC hopes to have all quotes for the next committee meeting in May. The groundwork for the project will be minimal and less intrusive to the grounds as it will only need grass matting for the base, this will hopefully keep the costs down. YC will

look to have this added to the next Recreation & open spaces agenda for their consideration of joint project/funding.

3. Shine Community light project. Discuss involvement. Committee had read through the information prior to the meeting. They agreed that the lantern festival is a nice idea but its to be held in Horsham Town centre. The committee would much rather investigate holding our own event in the village and this would include workshops and parade/event. The Chairman also noted that it appears there is an expectation from the organisers that they are looking for other villages to take on organising it and not just to take part. This is not something the committee want to agree to.

7. **ISSUES AT SKATE PARK**

1. Prevention of anti-social behaviour. Update on progress. YC updated that there have been no major issues at the skate park over the last few weeks and no new graffiti. YC discussed the graffiti boards and how they are starting to warp. It was agreed to monitor them and to look to replacing the boards with marine ply sometime in the future. **ACTION POINT: YC to liaise with works officers and find costs for marine ply.**

8. **EVENTS FOR 2025**

1. Consider events for 2025.
 - a) Bikeability. Update on research. YC to liaise with Cllr Andrews.
 - b) Wellbeing workshops. YC has spoken with ID.YOU which hold workshops for schools, youth group and parents, covering subjects such as bullying and dealing with friendship groups. This would be ideal to host at the youth club and ties in with Henfield's Year of Care & Wellbeing 2025. YC explained costs per session, which is hourly, would be £120.00. It was **PROPOSED** by Cllr Leader, **SECONDED** by Cllr Goodyear and **VOTED ALL IN FAVOUR** to arrange 2 x 1hour sessions at a cost of £240.00 for both. **ACTION POINT: YC to liaise with Henfield Youth club and arrange bookings and to also liaise with Gabrielle re Wellbeing 2005 workshop calendar.**

9. **COMMUNITY TRANSPORT**

1. Funding future trips. Consider contributions. Discussion held around a draft community transport policy written by YC. Cllr Goodyear suggested it be written for the whole of the parish council and not just Children & Young People's committee. Would also like to see a bit of an explanation at the start of the policy about the reasons for the policy and to state who would be eligible to apply for transport. Cllr Willard explained he was expecting more to the policy and to include the information about usage from where the draft has been written from. **ACTION POINT: YC to make suggested amendments to the draft and provide details of the groups and usage. To research cost of private hire minibuses and other charitable groups who have transport for comparison.**

10. **CLERK'S REPORT**

1. Financial update. YC updated the end of the financial year and spent 41.2% of the budget. Considered that the funds set aside for premises went unused. Briefly discussed 2025/2026 budget and confirmed that the costs for the wellbeing event earlier agreed, to be paid for out of the Youth activities allowance.

ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

YC spoke about CCTV at the skate park and shared the cost of the quote that was submitted. The quote is based on using the spare channel on the Youth Clubs existing system. This is something to consider in future.

Cllr Leader mentioned the Wellbeing fair planned for Saturday 10th May at RedOaks and asked whether the YC should attend, representing the Children & Young people's committee. YC agreed to attend if able and would check commitments for that date. Cllr Leader asked for update from YC regarding contact with Steyning Grammar school about placements. YC has yet to complete. Cllr Leader suggested, with regards to time management that the YC step away from the signage working Group, which already has representatives from the committee, that would free up More time to concentrate on action points set. YC agreed to this. Cllr Goodyear suggested the committee discuss the day and time of future meetings as the ones set at present may no longer be suitable for all members. Agreed to discuss next at next meeting.

DATE AND TIME OF NEXT MEETING

Monday 12th May 2025 at 6.30pm.

Meeting closed at 19.35pm.