



## HENFIELD PARISH COUNCIL

**Notice of a Meeting of Open Spaces Committee  
to be held on  
Tuesday 11 February 2020 at 1:30 pm  
In the Parish Council Office at The Henfield Hall.**

### **Agenda**

- 1. DECLARATION OF MEMBERS INTERESTS**
- 2. APOLOGIES**
- 3. APPROVAL OF MINUTES OF THE MEETING HELD ON 14 JANUARY 2020**
- 4. THE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**  
To receive the report
- 5. OPEN FORUM**  
An opportunity for members of the public to request information or question the Council and its members on any matter in respect of the Parish.
- 6. TRAILS**  
To receive an update
- 7. TREE SURVEY 12 MONTH WORK**  
To consider the report and quotations received.
- 8. TREE Work**
  1. To consider the report and decide if to grant permission for the contractor to carry out the work as per the scope described in the report at the cost of the contractor's client.
  2. To consider and decide if any work is to be done to the Hazel Tree as identified by the Tree Warden.
- 9. CRICKET CLUB CAR PARK**  
To consider the report and request with indicative costs from the Cricket Club about the surface of the carpark which is used by members of the public.
- 10. PLAYING FIELDS**  
To consider the following:
  1. Memorial Field
  2. Rothery Field
  3. Kings Field
- 11. LOCAL CLIMATE AND ENVIRONMENT PLAN**
  - 1. Litter**  
Proposal for supporting a week of action on litter during Keep Britain Tidy's Great British Spring Clean Event, 20 March 2020 – 13 April 2020 with SH2030 and the Plastic Free Henfield Campaign.
  - 2. Plantlife and Verge Management**  
To consider proposals for verge management in context of Henfield Parish Council's Climate and Environment Emergency Declaration and Wilder Horsham District Programme.
- 12. CYCLING EQUIPMENT AND FACILITIES**

To receive an update and consider any proposals.

**13. ANNUAL PARISH MEETING**

To consider and delegate ownership of the committee's displays at the Annual Parish Meeting on Tuesday 3 March 2020.

**14. CLERK'S REPORT**

1. Financial update.
2. Any further updates

**15. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

1. This Committee:
2. Full Council:
3. Other Committee:

**16. DATE OF NEXT MEETING**

Tuesday 10 March 2020 in the Parish Council Office

Clerk to Henfield Parish Council