



HENFIELD PARISH COUNCIL PLANS ADVISORY COMMITTEE

**Meeting of the Plans Advisory Committee held on
Thursday 20th March 2025 at 7:00pm in the Henfield Hall.**

Present: Cllr R Shaw (Chairman), M Andrews, F Ayres, D Grossmith, J Jones and A May.

In Attendance: One member of the public and Mrs B Samrah (Parish Administrator – PA).

MINUTES

1. DECLARATION OF MEMBERS' INTERESTS

There were none. The Chairman welcomed Cllr Andrews to his first Plans Advisory Committee meeting.

2. APOLOGIES

Were received from Cllr E Goodyear.

3. APPROVAL OF MINUTES OF MEETING HELD ON 6th MARCH 2025

These were approved, they were signed and dated by the Chairman.

4. MATTERS ARISING

- 1 Appeal Ref: APP/Z3825/W/24/3357209 (DC/24/1225)
Jandola New Hall Lane Small Dole West Sussex BN5 9YH
Erection of 1no detached dwelling, creation of new access, erection of a detached 2-bay garage and associated works
Mr and Mrs Eddie and Anne Spencer-Smith – It was confirmed that a submission had been sent to Planning Inspectorate on 11th March.
- 2 PAC Common Objections, HDC Policy Framework – A copy of this was circulated to each member.
- 3 Land West of Shoreham Road, Small Dole – It was confirmed that Wates would be attending a Plans Advisory Committee Meeting on Wednesday 26th March.

The Chairman adjourned the meeting.

OPEN FORUM

There was one member of the public present but he confirmed he had come along to listen.

The Chairman reconvened the meeting.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman confirmed that a member of the committee had been invited to a Dark Skies Teams Meeting and Cllr Grossmith had attended. He said that there were different levels of Dark Sky and that the sky above Henfield was level 4 (a good score e.g. the Milky Way could be seen from Henfield). Cllr Grossmith said that if a policy on Dark Skies was developed it could only be advisory on members of the public. He said it could be used in the same way as the Design Statement, he also said it might help to educate about the benefits of Dark Skies being environmentally friendly and positive in terms of health and wellbeing. He said it fits with overall ethos of the parish.

The Chairman said that there were occasions when lighting was needed for safety reason and Cllr Grossmith said that even safety lighting could be directional and shine downwards. He also said that low colour intensity bulbs and focused lighting lessen the effect on skies. Cllr Grossmith said he thought it would be useful to develop a policy on ways to work towards Dark Skies.

The Chairman thanked Cllr Grossmith for attending and the feedback. It was agreed that Cllr Grossmith would take this forward with HPC, through committee structure and full council as appropriate.

6. CONSULTATION ON PLANNING APPLICATIONS

DC/24/1937

Moustows Cottage Henfield Common North Henfield West Sussex BN5 9RL

Erection of a double storey rear extension and single storey sun room. Alterations to bathroom, living room floor, installation of additional rooflight. Construction of freestanding canopy and new entrance porch (Householder Application).

Mackinnon

No Objection – all agreed subject to any further comments that the Conservation Officer may raise.

DC/24/1938

Moustows Cottage Henfield Common North Henfield West Sussex BN5 9RL

Erection of a double storey rear extension and single storey sun room. Alterations to bathroom, living room floor, installation of additional rooflight. Construction of freestanding canopy and new entrance porch (Listed Building Consent).

Mackinnon

No Objection – all agreed subject to any further comments that the Conservation Officer may raise.

DC/25/0043

Roseland Blackgate Lane Henfield West Sussex BN5 9HA

Removal of 2No. conservatories. Erection of a side extension. Replace roof tiles and flat roof finish, replace all external window and doors and add photovoltaic solar panels and ASHP

Mr and Mrs Robert and Karen Roberts

No Objection – all agreed but this committee notes the Environmental Health Officer's comments about the siting of the Air Source Heat Pump (ASHP).

DC/25/0310

Hill View New Hall Lane Small Dole West Sussex BN5 9YH

Erection of part single and part two storey front and side extensions, a single storey rear extension, conversion of loft into habitable living space including raising of ridge level and addition of open porch structure.

Mr Alistair Edwards

No Objection – all agreed.

7. APPEALS

There were none.

8. HORSHAM DISTRICT COUNCIL – LOCAL PLAN

There was nothing to report.

9. CORRESPONDENCE

1 HDC - planning compliance cases received 3rd-9th March 2025 – this was noted.

2 NALC - Inclusion of parish and town councils in the government's reorganisation guidance – circulated 20.2.25 – this was noted.

10. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

There were none.

11. DATE OF NEXT MEETING

Wednesday 26th March 2025.

The meeting closed at 7.25pm.