



HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 10th March 2025 at 6.30 pm in the Henfield Hall

Present: Cllrs S Leader (Chairman), A Willard (Vice Chairman), F Ayres, C Simmonds, E Goodyear and M Andrews

In attendance: Mrs R Grantham (Operations Manager-OM), Ms G Campsey (Youth Coordinator-YC) and two members of public.

MINUTES

1. **DECLARATION OF MEMBERS INTERESTS**

None

2. **APOLOGIES**

Cllr Potts

3. **APPROVAL OF MINUTES OF MEETING 10th February 2025**

Approved, signed and dated by the Chairman.

4. **MATTERS OUTSTANDING**

1. DBS Checks. Cllr Goodyear has completed and Cllr Andrews to complete.

The Chairman adjourned the meeting.

OPEN FORUM

Cllr Leader deferred discussion with members of public until later in the meeting.

The chairman reconvened the meeting.

5. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman briefly spoke about skate park plans, but full update will be in projects section. YC was asked whether contact with Steyning Grammar School had been made regarding information on their curriculum. YC advised this has not been completed yet. Chairman also enquired as to whether the Gazebo has been erected and checked but YC has still to do this. Chairman thanked OM for looking into who owns the field that Henfield Football club could potentially use for additional parking for their tournament in May and she went on to say she had spoken to the owner who agreed to consult directly with the football club. The information was relayed to the chair of the football club.

Chairman updated she had met with her 3rd committee, Village Amenities, to discuss the possibility of an existing path to be paved on the Kingsfield, to assist St Peters with their plans to address the traffic and safety issues around the school. She was advised to wait for Active Transport, as they hold the budget for these improvements. It was acknowledged that the relevant committees are now clearer on the active travel plans and St Peters have agreed to work through the Parish Council... OM advised that the pathway is already on Active Transport's list of considerations, but they are waiting on data to be collected from sensors monitoring traffic flow. These have yet to be installed, though were promised for January. Chairman and Vice Chairman have another meeting with the school planned for this month. Vice Chairman commented on his recent meeting with St Peter's PTA and said it is another good way to link in with the school.

6. **PROJECTS**

1. Improvements to Skate Park. Update on technical design. Chairman spoke about the plans that have been drawn up and explained about the areas identified for expansion and which area is most preferable (area B). She went

on to say that once we go out for quotes, part of their brief will be to consult with the park users on what they would want to see in the design. Planning was then discussed. Cllr Goodyear suggested it may be advisable to obtain pre-planning advice, which would have a cost of around £200.00. PROPOSED by Chairman, SECONDED by Cllr Goodyear, ALL VOTED IN FAVOUR to agree to pay up to £200 for pre-planning advice. The Chairman then asked if Cllr Andrews would be willing to spearhead the skatepark project from the committee's point of view, which he agreed to. Chairman thanked the company for the submission of the skatepark plans on time and as they were available too for the Annual Parish Meeting where they were shared with the public. **ACTION POINT: Cllr Andrews to liaise with YC to submit preplanning application. YC to send acknowledgement to Skate Farm and raise payment.**

2. Improvements to Play Areas.

a) Rothery training & play area. Information circulated to members prior to today's meeting, of examples of equipment and guide prices. Discussion was had around how much to allocate for this project and what type of equipment should be installed. There was one objection to this project citing necessity and usage. YC advised committee that the companies can provide detailed quotes after a site visit. Cllr Simmonds gave a update on the feedback that had come from Recreation & Open Spaces regarding the Rothery development. The Chairman suggested we share the equipment information with the football club, and they can canvas the children and youth as to what they would like to have there. It was also suggested we could install the equipment in modules as funding permitted and as we gauged its usage. **ACTION POINT: YC to send options to Henfield Football club for consultation with the club's young people.**

7. **ISSUES AT SKATE PARK**

1. Prevention of anti-social behaviour. Update on progress. YC updated that there have been no major issues at the skate park over the last few weeks and there had been a site visit with a local security firm to look at the possibilities of CCTV to be installed. Previously, the youth club have said they would be happy for us to join up with their CCTV system as they have a channel free. YC awaiting a quote from the company and have invited a second company to quote, but they have yet to visit.

8. **EVENTS FOR 2025**

1. Consider events for 2025.

a) Bikeability. Update on research. YC updated that contact will need to be made with WSCC. A couple of local cycle companies were spoken to, but none could assist. Some names of other local companies were suggested and contact details supplied. **ACTION POINT: YC to contact WSCC and other cycle companies.**

b) Wellbeing workshops. Cllr Ayres spoke about a conversation with a police officer at the Annual meeting about organising some workshops around drug awareness. She also talked about attending an earlier session on smartphone safety for children with the YC at St. Peter's School and a discussion was had about maybe looking onto hosting some sessions. **ACTION POINT: YC to contact smartphone session provider.**

Deferred from open forum, two members of public spoke about their wellbeing workshops and events they were hosting focussed on families and children at the youth club during the Easter holidays. Cllr Goodyear requested the dates and information on these so she can add them to the Parish council calendar. **ACTION POINT: YC to add youth employment/work experience to next agenda. YC to liaise on wellbeing workshops projects.**

9. **COMMUNITY TRANSPORT**
1. Funding future trips. Consider contributions. YC has spoken with the local groups to gauge how many mini-bus trips they are planning and how many are already booked. A brief discussion was had around the Community transport funding. Contributions, subsidies and passenger quotas were also discussed. It was agreed it would be prudent to have a criteria set. **ACTION POINT: YC to draft a policy.**

10. **CLERK'S REPORT**
1. Financial update. OM updated we are 91.7% through the year and have spent 39.4% of the budget. OM also explained the Parish clerk will be liaising with the Community transport quarterly regarding funding allocations. This relates to the earlier discussion.

ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

Cllr Simmonds suggested looking into organising a competition aimed at local Bands/musicians. It could be an event run at the youth club. It was agreed to Look into this idea further. **ACTION POINT: YC to research & liaise with Cllr Simmonds & Youth club.**

DATE AND TIME OF NEXT MEETING

Monday 14th April 2025 at 6.30pm.

Meeting closed at 19.54pm.