

HENFIELD PARISH COUNCIL
FINANCE, RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Wednesday 19th March 2025 at 10:30am** in the Committee Room at The Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 15th FEBRUARY 2025**
4. **MATTERS ARISING**
 - a) Cemetery Lighting - Update.
 - b) Works Officer Storage.
 - c) Council Van
 - d) Website

OPEN FORUM

5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **CONSIDER FUNDING FOR REPAIRS TO CRICKET CLUB CAR PARK**
7. **CONSIDER FORMATION OF DEVOLUTION WORKING GROUP**
8. **RECOMMEND FINAL PROPOSAL FOR COMMITTEE TERMS OF REFERENCE**
9. **FINAL REVIEW OF BUSINESS PLAN 2022-2025**
10. **REVIEW DISCIPLINARY PROCEDURE**
11. **REVIEW ABSENCE FROM WORK POLICY**
12. **REVIEW GRIEVANCE PROCEDURE**
13. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (February).
 - b) Internal Controls (To Include Audit Check of Expenditure) – (February).
14. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders s.1 (d) to exclude the press and public on the grounds that the confidential matters to be discussed under item 15 below would be prejudicial in the public interest.

15. **STAFF APPRAISALS**
16. **DATE OF NEXT MEETING** – 16th April 2025.

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