



HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 10th February 2025 at 6.30 pm in the Henfield Hall

Present: Cllrs S Leader (Chairman), A Willard (Vice Chairman), F Ayres, C Simmonds and E Goodyear.

In attendance: Mrs R Grantham (Operations Manager-OM) and Ms G Campsey (Youth Coordinator-YC).

MINUTES

1. **DECLARATION OF MEMBERS INTERESTS**
None.
2. **APOLOGIES**
Cllr Potts.
3. **APPROVAL OF MINUTES OF MEETING 13th January 2025**
Approved, signed and dated by the Chairman.
4. **MATTERS ARISING**
 1. DBS Checks. Cllr Goodyear to complete.
 2. Gazebo. YC updated purchase & delivery is complete. Works officers have placed in storage. Cllr Willard suggested the gazebo be erected to check it's all in order. **ACTION POINT: YC to complete check on gazebo.**
 3. Update on football club's plans. Cllrs Leader & Willard met with the chairman of the club to discuss plans. The annual tournament is scheduled for 17th & 18th May 2025 and club will also be holding a skate event at the skate park. Concerns raised about parking for the tournament by the club and they are looking at alternatives. The club has no objections to a path being laid along the fence line by the school on the Kingsfield if & when this gets the go-ahead. For the Rothery Field, the club supports the council in developing the area at the side of the club house by installing an outdoor exercise/play area. The chairman had also enquired about the neighbourhood plan, specifically the development planned for the east of Wantley Hill. The enquiry was centred around whether the football club would be able to develop the area set aside, by the developers, for recreation, with an all-weather pitch, before the housing build starts. OM and Cllr Goodyear addressed this and advised that whilst the land is set aside, no formal building plans have been submitted, therefore there is no realistic prospect of anything being agreed ahead of the build. Cllr Leader agreed to feed this back to the club. **ACTION POINT: OM to enquire about alternative parking for tournament.**
 4. Signage. Update from working group. Cllr Goodyear gave update to the committee from the most recent meeting which prompted a short discussion between councillors.
 5. Young carers. YC updated contact was made with West Sussex social services and they are unable to supply any information re numbers of young carers due to data protection. St Peters were also approached, and they advised they have no young carers at the school at present.

18.43 Cllr Simmonds arrived.

The Chairman adjourned the meeting.

OPEN FORUM

The Chairman reconvened the meeting.

5. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman spoke about her recent meeting with Ms Maurice, Head of St Peter's School. Ms Maurice confirmed that the traffic monitoring sensors have still not been installed. The pathway, previously mentioned, on the Kingsfield was discussed, with Ms Maurice expressing her wish to have the path installed and a larger paved/tarmacked area to be created around the second set of gates, to facilitate parents to gather for drop off and collection of the children. The introduction of a pre-school dept at St Peter's was spoken about and future assistance may be required to manage intake numbers. School Governor recruitment was also mentioned and the committee agreed that we could assist with adverts for the position but that would be the limit to our involvement. The Chairman has agreed to monthly meetings with the school going forward. The Scouts and Youth club were also visited, and discussions were held around various issues such as creation of a youth forum and new volunteers.

6. **PROJECTS**

1. Improvements to Skate Park.
 - a) Update on technical design. Cllr Leader updated Tom from the Skate Farm has been instructed to complete the designs and YC confirmed the designs were requested to be submitted by 27th February 2025.
2. Improvements to Play Areas.
 - a) Rothery training & play area. Update on contact. Cllr Leader updated on this earlier in the meeting. Cllr Simmonds mentioned he had spoken with Cllr Perry, and she had received requests from parents to have another trampoline piece added to the Kingsfield play area. Cllr Simmonds advised that this type of play equipment is appealing for children diagnosed with ADHD and various conditions on the autism spectrum and similar. Agreed for this to be considered within the committee's 5-year plan for playground improvements.

7. **LITTER ISSUES AT SKATE PARK**

1. Fires & rubbish, review incidents. YC updated nothing of any importance has been reported apart from some usual youth related messing around. Nothing with any criminal intent.
2. Prevention of anti-social behaviour. YC updated on her research around CCTV installation and lighting. It was agreed that the lighting needs to be dealt with either alongside the skatepark improvements or after. A local company who was contacted is to complete a site visit, with the possibility of linking in with the existing CCTV at the Youth Club.

8. **EVENTS FOR 2025**

1. Consider events for 2025. Discussion had around ideas for future events & ones to be involved in. YC spoke of ideas around the school terms, aimed at the seasons such as easter. Cllr Ayres highlighted the fact that many of these types of events are already well established by local businesses for example the easter egg hunt and bonnet parade organised by Stokes. YC agreed to look further into Bikeability and costs and other ideas maybe Drug awareness sessions and online safety courses.
ACTION POINT: YC to contact Steyning Grammar re their inclusion of certain topics on the curriculum.
2. Discuss scheduling/dates for skate & scoot jam. Previous idea for an event May is not required as the Football club hosting one. Any further events for the skatepark very much revolve around when the improvement works are completed. Agreed it would be ideal to hold such event as a grand opening.

9. **ANNUAL COUNCIL MEETING**

1. Discuss what to include in the display and identify who will act as a representative on the evening. Cllr Goodyear already putting a display together. YC to send photos of events to be included.

10. **COMMUNITY TRANSPORT**

1. Consider funding trips. YC spoke about changes to the funding for the Community transport and gave update of trips already booked by local Groups. Cllr Goodyear explained the changes to funding and moving forward What the funding will be. Committee felt the costs of the minibus hire are Expensive. **ACTION POINT: YC to look at annual usage and speak With groups around future use.**

11. **YOUTH FORUM**

1. Consider option of forum or council & discuss how to progress. Discussion had around next steps.
ACTION POINT: YC to create list of areas for consideration.

12. **CLERK'S REPORT**

1. Financial update. OM updated no change; we are 75% through the Year 38.2% of budget has been spent.
2. Any further updates. None.

13. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

None.

DATE AND TIME OF NEXT MEETING

Monday 10th March 2025 at 6.30pm.

Meeting closed at 8.10pm.