



## HENFIELD PARISH COUNCIL

**Notice of a Meeting of Village Centre Committee  
to be held on  
Tuesday 14 January 2020 at 3:30pm  
In the Parish Council Office at The Henfield Hall.**

### Agenda

- 1. DECLARATION OF MEMBERS INTERESTS**
- 2. APOLOGIES**
- 3. APPROVAL OF MINUTES OF THE MEETING HELD ON 10 DECEMBER 2019**
- 4. THE CLERK'S REPORT ON ANY MATTERS OUTSTANDING BUT NOT INCLUDED ON THIS AGENDA**
- 5. OPEN FORUM**

An opportunity for members of the public to request information or question the Council and its members on any matter in respect of the Parish.
- 6. TOURIST SIGN APPLICATION**

To consider the cost of £311.15 non-refundable fee for West Sussex County Council Highways to assess application for a tourist sign on the Wantley roundabout for the Leisure Centre, Youth Club and Cemetery.
- 7. PUBLIC CONVENIENCES**
  1. To receive a progress report on the refurbishment
  2. To consider the recent vandalism to the public conveniences
- 8. STREET SCENE**

To receive Cllr. Morgan's report.
- 9. CEMETERY**
  1. To consider the footpath layout for the cemetery extension proposed by the Cemetery Working Group to enable specification to be prepared and quotations sourced.
  2. To approve the recommended landscape condition to the Cemetery Planning application DC/19/1581.
  3. To consider the recommendation made by the Cemetery Working Group and the quotation for extending the cemetery maintenance contract for a further year from 1<sup>st</sup> April 2020 – 31<sup>st</sup> March 2021.
  4. To consider the future maintenance of the cemetery and quotation.
- 10. CONTRACTOR WORK OFFER**

To consider the offer made by the contractor who installed the bike shelter at the Leisure Centre and put forward suggestions of work that are reasonable in reflection to the error of the incorrect colour of shelter installed.
- 11. CLERK'S REPORT**
  1. Financial update
  2. Any further updates
- 12. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**
  1. This Committee:
  2. Full Council:
  3. Other Committee:

**13.**

**DATE OF NEXT MEETING**

Tuesday 11 February 2020 at 3:30pm in the Parish Council Office.

**Clerk to Henfield Parish Council**