



HENFIELD PARISH COUNCIL

Notice of a meeting of Henfield Parish Council to be held on Tuesday 4th February 2025 at 7.00pm in The Henfield Hall.

AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7th JANUARY 2025**
4. **MATTERS ARISING**
5. **CHAIRMAN'S ANNOUNCEMENTS**
OPEN FORUM
6. **WEST SUSSEX COUNTY COUNCIL REPORT**
7. **HORSHAM DISTRICT COUNCIL REPORT**
8. **MOTION: TO CONSIDER CO-OPTING A COUNCILLOR FROM THE APPLICATIONS RECENTLY RECEIVED**
9. **HENFIELD ANNUAL PARISH MEETING – 4th MARCH 2025**
10. **UPDATE FROM THE SIGNAGE WORKING GROUP**
11. **COMMITTEE REPORTS**
 - (A) **Finance, Risk & Change Governance**
Cllr Jones to report.
 - (a) Summary of £27,381.35 Expenditure from 1st January to 31st January 2025.
To be Noted by Council.
 - (b) Select Expenditure as the Monthly Random Audit Check – January.
 - (B) **Plans Advisory**
Cllr Shaw to report.
 - (a) Local Plan Update.
 - (C) **Recreation & Open Spaces**
Cllr Perry to report.
 - (D) **Village Amenities**
Cllr Morgan to report.
 - (a) Mock Bridge Flooding Signage.

(E) **Children & Young People**

Cllr Leader to report.

(F) **Museum**

Cllr Potts to report.

(G) **Joint Commons**

Cllr Perry to report.

12. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

13. **PCSO & POLICE ACTIVITIES**

14. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

15. **DATE OF NEXT MEETING**

Tuesday 11th March 2025.

Published Thursday 30th January 2025.



Clerk to Henfield Parish Council

Appendix 1 - £27,381.35 Expenditure - Period 1st January to 31st January 2025.

Sainsbury's – Various	33.35
Coles Automotive – Two New Injectors For Van	1,130.04
Pod Point – Admin Fee Jun to Aug 2024	53.97
Henfield Hall – Quarterly Rent & Maintenance	4,655.00
Business Stream – Toilets Water 12/9 to 11/12/24	208.01
Business Stream – Rothery Water 9/9 to 8/12/24	66.65
Site Equip – Container Hire	318.00
ATS Machinery Ltd – Various Repairs	859.82
BNP Paribas – Quarterly Photocopier	279.90
EDF – Rothery Electric December 2024	18.72
Nimble Elearning – Training Sessions	26.66
Pitzbitz Ltd – Heavy Duty Gazebo	327.50
Amazon Web Services - Back-Up Services	10.79
Barclays – Bank Charges	8.50
Gardner & Scardifield – Postmix For Litter Bin	13.12
ATS Machinery Ltd – Blade & Filler Cap	14.20
Kestrel Alarms – CCTV Annual Maintenance	50.00
Litter Warden Salaries – January	554.80
Salaries – January	14,584.09
HP Inc UK Ltd - Printer Ink	4.57
The Henfield Hall – November Room Bookings	14.00
Crisis – Annual Donation	30.00
The Henfield Hall – December Room Bookings	109.00
EDF Energy - Public Conveniences Electricity	58.00
HSBC – Bank Charges	16.00
BT - January Phone Charges	73.32
Legal & General - Pension Contribution	533.78
LGPS - Monthly Pension Payments	1,464.46
HDC – Black Sacks	25.67

HDC – February Dog Bin Emptying	95.55
WSSC – Wantley Field Rent 2024/25	120.00
McAfee – Annual Subscription 2025/26	29.16
Grasstex Ltd – Cemetery Maintenance	732.91
Amazon Market – Various	61.90
Shell Garage – Diesel & Petrol	122.46
Zoom Video Communication – Monthly Subscription	12.99
Hamfelds Home & Garden Ltd – De Icer & Scraper	4.15
PMW Ltd – January Service Charge	120.00
Tesco – Monthly Phone Charges	5.00
Premier Managed Technologies – Photocopier 20/11 to 20/12/24	48.99
Universal Trailers Ltd – Repair of Rear Light	19.00
Janet Cox – Biodiversity Exhibition	51.76
EDF – Coopers Way Power Supply 1/12 to 31/12/24	18.60
EDF – Link Road Lights 1/11 to 31/12/24	396.96

Transfer of Internal Funds in January 2025

£15,000.00 was transferred from the HSBC Money Manager Account to the Barclays Current Account during January 2025.