



HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 13th January 2025 at 6.30 pm in the Henfield Hall

Present: Cllrs S Leader (Chairman), A Willard (Vice Chairman), J Potts and E Goodyear.

In attendance: Mrs R Grantham (Operations Manager-OM) and Ms G Campsey (Youth Coordinator-YC).

MINUTES

1. **DECLARATION OF MEMBERS INTERESTS**

None.

2. **APOLOGIES**

Cllrs F Ayres and C Simmonds.

3. **APPROVAL OF MINUTES OF MEETING 11th November 2024**

Approved, signed and dated by the Chairman.

4. **MATTERS ARISING**

1. DBS Checks. Cllr Goodyear to complete.
2. Gazebo. Members agreed on final choice and white in colour. **ACTION POINT: YC to place order.**
3. Football Tournament May 2025. Discussion around the upcoming event including the football clubs request to potentially use the skate park throughout the tournament weekend to host a scooter/skateboard event. Committee agreed to grant permission for use of the skatepark subject to confirmation of a separate risk assessment from the tournament and proof of relevant insurance cover is in place. **ACTION POINT: YC to contact football club.**

The Chairman adjourned the meeting.

OPEN FORUM

The Chairman reconvened the meeting.

5. **CHAIRMANS ANNOUNCEMENTS**

The Chairman spoke about her recent meeting with Ms Maurice, Head of St Peters School along with the Vice Chairman. At this meeting, discussion centred around the recent joint meeting with Active travel and other members of council. Ms Maurice had advised that sensors, which were due to be installed to monitor traffic and footfall to and from the school over January are not in place yet. Cllr Leader requested being able to share minutes from the Active travel meeting with Ms Maurice and it was agreed that as she had attended this meeting, this would be ok to do. Cllr Leader and Cllr Willard have a meeting planned on 6th February 2025 with Ms Maurice at St Peters School.

OM shared details of a local cycling group contacting the parish council, as it tied in with the discussion around the active travel meeting and the school. Discussion then went on as to how best to manage expectations around the active travel plans and any delays in implementation of changes.

Cllr Leader then went on to speak about Youth councils and forums and updated the committee that she was meeting with a local scout group leader after this meeting to discuss and that plans would be made to visit the football club and Steyning Grammar school to include them in the planning of setting up. Cllr Goodyear spoke of there being a Youth Cabinet in Chichester, which has representatives from all areas of West Sussex. She would like to look as how Henfield could be included in

this. **ACTION POINT: YP to disseminate researched information re youth forums and councils and to investigate inclusion on the youth cabinet.**

6. **PROJECTS**

1. Improvements to Skate Park.
 - a) Working group. No further meetings have taken place.
 - b) Consider funding for a technical design plan and agree spend. Committee had previously agreed a cost of up to £500 but would like confirmation of exact amount in writing. **ACTION POINT: YC to request cost from Tom at the Skate Farm and then to instruct commencement of drawings/designs.**
2. Improvements to Play Areas.
 - a) Rothery training & play area. Consider designs & costs. Discussion around previously disseminated research on equipment, plans and costs. It was agreed that the football club be consulted as they now have the lease on the Rothery grounds. **ACTION POINT: YC to contact football club.**
 - b) Signage. Ongoing. These are still being discussed at signage working group.
 - c) Develop a 5-year plan to include all play areas. Committee discussed what remains of the 2024/2025 budget and spoke about collaborations with other committees to achieve improvements.

7. **LITTER ISSUES AT SKATE PARK**

1. Fires & rubbish, review incidents. Discussion around the recent incidents including the football goal which was taken from the football club & left at the skatepark smashed up. Security of equipment at the football club talked through.
2. Prevention of anti-social behaviour. Discuss options such as CCTV & lighting. It was agreed for this to be investigated further. Impact on dark skies and residents to be considered. Also discussed were other potential problem areas such as the library car park. Suggestion was made to collaborate with Village amenities committee. **ACTION POINT: YC to contact local PCSO, research lighting & CCTV options and costings.**

8. **EVENTS FOR 2025**

1. Consider events for 2025. Discussion had around ideas for future events & ones to be involved in. Cllr Goodyear would like to see something organised around careers/work experience & suggested maybe barista training or similar. Would be good to get more involvement from local businesses around part time working for local young people. Other event considered; bulb planting, V.E Day, Bikeability and village fair. **ACTION POINT: YC to investigate events further. Liaise with HCP.**
2. Discuss scheduling/dates for skate & scoot jams. This would depend on when the skate park refurbishment starts this year and whether Henfield football club will be putting on an event on the skatepark to coincide with their tournament. Also considered, a bigger event to organise to launch the new improved skatepark upon completion. **ACTION POINT: YC to liaise football club.**

2025 YEAR OF CARE & WELLBEING.

9. 1. Consider CYP's role for 2025. Committee discussed young carers in the Community and they could be a focus and what we can do more as a Council to support them. Babies, early years & the facilities for them around the Village were raised. Collaboration with outside agencies such as Sussex Minds and social services could be beneficial. **ACTION POINT: YC to contact social Services and other relevant services for**

numbers of young carers.

TERMS OF REFERENCE REVIEW

10. 1. Agree updated draft. All councillors agreed to the updates, and this will now be considered by the Finance, Risk & Change committee and Full council for approval.

CLERK'S REPORT

11. 1. Financial update. OM updated we are 75% through the budget year and 38.2% of budget has been spent. Discussion was had around remaining funds in youth projects and how it be spent.
2. Any further updates.

ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

12.

DATE AND TIME OF NEXT MEETING

13. Monday 10th February 2025 at 6.30pm.

Meeting closed at 7.58pm.