



**HENFIELD PARISH COUNCIL**  
**FINANCE RISK & CHANGE GOVERNANCE COMMITTEE**

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Wednesday 20<sup>th</sup> November 2024 at 10:30am** in the Committee Room at The Henfield Hall.

**A G E N D A**

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 16<sup>th</sup> OCTOBER 2024**
4. **MATTERS ARISING**
  - a) Cemetery Lighting - Update.
5. **OPEN FORUM**
6. **CHAIRMAN'S ANNOUNCEMENTS**
7. **MOTION: TO APPROVE AN AMENDED DATA PRIVACY POLICY**
8. **MOTION: TO APPROVE AN AMENDED DIGNITY AT WORK POLICY**
9. **MOTION: TO APPROVE AN AMENDED HEALTH & SAFETY RISK REGISTER**
10. **MOTION: TO APPROVE A SWITCH OF HOURS BETWEEN WORKS OFFICERS**
11. **CONSIDER FUTURE FUNDING FOR COMMUNITY TRANSPORT SUSSEX**
12. **CONSIDER THE DRAFT 2025/26 BUDGETS, PRECEPT, PROVISIONS AND RESERVES**
13. **CONSIDER A RESPONSE TO THE CONSULTATION ENABLING REMOTE ATTENDANCE & PROXY VOTING AT COUNCIL MEETINGS**
14. **ELECTRIC VEHICLE CHARGING POINT INSTALLATION IN HENFIELD**
15. **CONSIDER PAYMENTS TO HENFIELD CLUB & ST PETER'S CHURCH**
16. **FINANCE**
  - a) Confirmation of Reconciliation of Bank Accounts (October).
  - b) Internal Controls (To Include Audit Check of Expenditure) – (October).
17. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
18. **DATE OF NEXT MEETING** – 18<sup>th</sup> December 2024.

Published Friday 15<sup>th</sup> November 2024.

Clerk to Henfield Parish Council