

## **HENFIELD PARISH COUNCIL PLANS ADVISORY COMMITTEE**

**Meeting of the Plans Advisory Committee  
held on Thursday 7 November 2019 at 7.00 pm  
in Parish Council Office at the Henfield Hall.**

**Present:** Cllrs M Eastwood (Chairman), G Perry, R Shaw, J Potts and A Donoghue

**In attendance:** Mrs R Grantham (Administrator)

### **MINUTES**

**1. DECLARATION OF MEMBERS' INTERESTS**

None

**2. APOLOGIES**

Cllrs E Goodyear, N Stevens and A Rickard

**3. APPROVAL OF MINUTES OF MEETING HELD ON 17 OCTOBER 2019**

Approved, signed and dated by the Chairman

**4. MATTERS ARISING**

None

**5. CHAIRMAN'S ANNOUNCEMENTS**

None

*The Chairman adjourned the meeting*

### **OPEN FORUM**

None

*The Chairman reconvened the meeting*

**6. CONSULTATION ON PLANNING APPLICATIONS**

DC/19/2083 Old Tudor Cottage, Church Lane, Henfield

Fell 1 x Ash (Works to Trees in a Conservation Area)

Applicant- Ms L Gartside

No objection, all agreed. The Committee would like the applicant to consider replacing the tree.

DC/19/2076 Hope Cottage, Shoreham Road, Small Dole, Henfield

Erection of two storey rear extension

Applicant - Mr & Mrs Powell

Objection, all agreed. Contrary to Henfield District Planning Framework (HDPF) policies 33.2 and 33.3

DC/19/2133 Land adjacent Eardley Hall, High Street, Henfield, West Sussex  
Erection of a part single storey, part two storey dwelling with associated soft and hard landscaping and off street  
Applicant - HGP Developments Ltd  
Awaiting confirmation of correct description.  
Objection, all agreed. Contrary to HDPF policies 33.2 and 33.3

DC/19/1827 Chates Studio, Stonepit Lane, Henfield  
Erection of a single storey side extension to the west wing. Removal of existing east wing half hipped roof and 2no dormers and erection of a new gabled roof with an increase in ridge height, the installation of 2no. flat roof dormers, 1 no pitched roof dormer, the installation of 3no. rooflights and associated alterations  
Applicant - R Minost  
Amended Description  
No comment, already supported.

DC/19/1211 Setyres Ltd, High Street, Henfield, West Sussex  
Removal of 5x fascias to north and east elevations of main building and 2x fascia signs to south elevation of detached car wash. Installation of 1x fascia sign to east elevation of main building, 2x fascia signs to north elevation of main building and 1x pole mounted non-illuminated hanging sign within forecourt  
Applicant - Mr J Sattin  
Amended Plans and Description  
No objection, all agreed.

LI/17/0654/PREM The Post House Café, Clarence House, High Street, Henfield, BN5 9DA  
Sale and Supply of alcohol by retail for consumption on the premises only - Monday to Sunday 11:00hrs til 18:00:00hrs  
Applicant - Mr Richard Geary  
No objection, all agreed

**7. PROTOCOL FOR ENGAGING IN COMMUNICATIONS WITH DEVELOPERS AND DEVELOPERS OF MAJOR DEVELOPMENTS**

A draft proposal was circulated to the Committee prior to the meeting. Following brief discussion the general principle was agreed by the Committee.

**Action Point: The Committee to consider the proposal further and feedback comments to the Chairman and Parish Office. A further draft to then be drawn up to be discussed at full council.**

**Action Point: The Chairman will add an additional policy to deal with exceptions, stating that they must be discussed and agreed at Full Council.**

**8. APPEALS**

To consider representation:

Appeal Reference – APP/Z3825/C/19/3227981  
Site Address – Jack Dunkleys, Birchfield Nursery, Kidders Lane, Henfield, BN5 9AB  
Appeal start Date – 25 October 2019  
All representations must be received by 06 December 2019.

Noted, no further comments.

**9. CORRESPONDENCE**

To consider correspondence received  
None

**10. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

None

**11. DATE OF NEXT MEETING**

Thursday 21 November 2019 at 7:00pm.

Cllr Donoghue gave her apologies for this meeting.

**Meeting Closed 7.49pm**