

HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 15th April 2024 at 5.30 pm in the Henfield Hall



Present: Cllrs Samantha Leader (Chairman), Elaine Goodyear, Josh Potts, Chris Simmonds and Adrian Willard.

In attendance: Mrs R Grantham (Operations Manager- OM) and Ms G Campsey (Youth Coordinator- YC).

MINUTES

1. **DECLARATION OF MEMBERS INTERESTS**

None.

2. **APOLOGIES**

Cllr Ayres

3. **APPROVAL OF MINUTES OF MEETING 11th MARCH 2024**

Approved. Signed and dated by the Chairman.

4. **MATTERS ARISING**

1. DBS checks. Cllr Potts application is complete and advised to submit copy to the clerk. Cllr Ayres has submitted her copy to the Clerk. Cllr Goodyear and Cllr Willard to complete.
2. ROSPA repair progress. It has been noted that most of the works have been completed. There are a couple outstanding but completion being hampered by the current/recent weather conditions. The damage/rot to a bridge part of equipment at the Rothery play park is due to be repaired by works officers, Cllr Simmonds advised wood for this is now ready.
3. Youth Forum. Nothing further has been completed at this time.
4. Repainting street art wall. Ongoing. YC has had no recent contact from Youth Justice Team. Suggested works officers to compete in the interim. Cllr Leader suggested the local children/youth be asked to take part, possibly via the Youth Club and maybe have a rota set up for the repainting on a regular basis. Explanations of the reasons behind the repaint to be posted on social media to keep everyone informed. YC has been advised that there is some unsavoury graffiti appearing on the walls so it would be wise to get this completed sooner rather than later.
5. Tree planting at Kingsfield. £250 towards the cost previously agreed and to come from the Youth Projects Fund, which was PROPOSED by Cllr Simmonds and SECONDED by Cllr Goodyear, VOTED ALL IN FAVOUR. OM advised of potential issues with regards to the grass cutting in and around the area where the trees have been planted. Potentially, Grasstex will not be able to use sit on mowers around them and strimmer's may cause damage. Discussion around whether to have the 3 trees, that are at the road entrance to the park, moved to a more

suitable location, along the fence line which had previously been agreed. YC agreed to visit the site to assess what protection the trees have and gain a better idea of the space. All agreed this need to be flagged up to ROS and check with Grasstex re the changes.

6. Drop and Draw. Event to celebrate 50-year anniversary of Horsham District Council. YC has booked the garden room at the Henfield Hall for Thursday 30th May 2024, 10am to 6pm. Event Coordinator has advised they have funds set aside to cover the costs of the hall but thanked the committee for the offer to fund it.

The Chairman adjourned the meeting.

OPEN FORUM

There were no members of the public in attendance at the meeting.

The Chairman reconvened the meeting.

5. **CHAIRMAN'S ANNOUNCEMENTS**

None.

6. **REPORT FROM YOUTH COORDINATOR**

Report emailed to all members with the agenda. Updates given on skate park, Kingsfield play park, Scooter Jam and upcoming meetings & training. Additional update given and YC advised an Instagram account has been set up today under the account name henfieldcyp and a couple of items already posted. YC to link to a Facebook account. Tik Tok is proving a little more difficult to establish due to needing a smart phone to finish it.

7. **PROJECTS**

1. Improvements to skate park.
 - a) Funding update. Cllr Goodyear gave details of where the funding would potentially come from. Previously it was suggested that an application be made to use Section 106 funds from Barratts, but due the legal fees likely to be up to £5K (£3K for Barratts and potentially the same amount from HDC), it is looking like it would be too expensive to do. Cllr Goodyear also advised it may be extremely challenging under the new CIL rules to have a variation to the S106 agreement approved. Cllr Goodyear then went on to discuss an alternative funding option to fulfil the spend target of £50K. From the Kingsfield charity £15,000, HPC Community Infrastructure reserve £10,000, CIL £10,000, HPC Playing Field reserves £15,000. PROPOSED by Cllr Goodyear SECONDED by Cllr Simmonds, VOTED ALL IN FAVOUR. All agreed to take this to next FRC meeting.
 - b) Design options. No change from previous meeting. YC has received some general designs from one of the companies approached. The next step would be to organise site visit.
 - c) Planning application. Cannot be submitted until design is sorted.
2. Hub on the High Street. Ongoing. Brief discussion about other properties on the high Street potentially becoming available, but nothing confirmed.

3. Improvements to play areas. Discussion to clarify where the funding for the Inclusive roundabout will come from. S106 fund £3,500K, Recreation Equipment & Skate Park reserve £3,000K, CYP Recreation Equipment & Skate Park budget 2024/25 £4,000K, CIL £4149.86K Total £14,640.86K. PROPOSED by Cllr Simmonds SECONDED by Cllr Potts, VOTED ALL IN FAVOUR. All agreed to take this to next FRC meeting.

8. **FEEDBACK FROM OTHER GROUPS**

- a) a) Survey of organisations- Ongoing. YC to schedule in a visit to Mother & Toddler group in next few weeks. YC had no response from Henfield Football Club. This to be chased.

9. **EVENTS**

1. Scooter Jam. YC updated posters completed and posted in various locations, added as an event to BN5 and advertised on social media platforms. Ideas we raised for prizes and sourcing individual medals/trophies to give all participants as a memento.
2. BP Guild Grand Summer Event. Discussion about stand, ideas and equipment. Gazebo, tables and display board required, to be sourced. Suggested we display our good works so far as a committee, skate park improvements plan to be displayed and encourage attendees to give thought & ideas as to what they would like to see not just at the skate park, but around the village in general. Use as an ideal opportunity for community engagement.

10. **CLERK'S REPORT**

1. Financial update. The committee spent 41.5% of last year's budget. Discussion around where the money had been spent and how there was monies left over.
2. Any further updates. None.

11. **ANY OTHER MATTERS RAISED**

1. Cllr Simmonds raised question about security id for YC when visiting establishments. After brief discussion, agreed it was not required due to most visits by YC were preplanned and any issues regarding identification, YC to refer to HPC website. Business cards were also raised at this point, and all committee members agreed this was a good idea. YC to source.

12. **DATE AND TIME OF NEXT MEETING**

Monday 13th May 2024 at 5.30pm.

Meeting Closed at 6.45pm.

